



THE CORPORATION OF THE CITY NORTH VANCOUVER
PROJECT MANAGER - STRATEGIC INITIATIVES
Temporary Full-Time

The City of North Vancouver is the urban core of the beautiful North Shore and has a long-term vision to be the “The Healthiest Small City in the World”, with five key priorities to be a City for People, a Resilient City, a Vibrant City, a Connected City and a Prosperous City.

We are looking for a dynamic, results-oriented project manager to join the City’s Strategic Initiatives Division as a key member of our Project Delivery Team in this temporary full-time exempt position for approximately two (2) years.

Reporting to the Senior Project Manager, Strategic Initiatives, you will be involved both directly and as part of an external project management team, in the delivery of municipal projects, including new facilities such as the Harry Jerome Community Recreation Centre, site preparation for the North Shore Neighbourhood House, as well as major energy retrofit, fire life safety and accessibility upgrades to the Mickey McDougall Gymnasium. For these projects, you will primarily be involved in the delivery of public realm, civil utilities, mechanical and electrical infrastructure as well as be involved as the owner’s representative through the commissioning stages. You will oversee the planning and development of design with project and consultant teams, coordination of design and permitting with City departments, coordination of site servicing and off-site works, preparation and review of procurement documents, construction contract administration and other project management responsibilities, to ensure projects meet rigorous reporting, timeline and budget requirements. You will also create and track project budgets and schedules, oversee the work undertaken by consultants and contractors, liaise with City staff, and ensure adherence to design and regulatory requirements, engineering standards and City Policies.

You have a degree in a related discipline (eg. Engineering, Planning, Landscape Architecture) and several years experience with managing large projects of institutional or complex nature, or an equivalent combination of training and experience. Municipal experience and eligibility for professional registration (eg. EGBC, PIBC, BCSLA, ASTTBC) are preferred. Proven team building, communication and collaboration skills are essential in this role, along with strong organizational skills, attention to detail, the ability to manage multiple project components of varying size and complexity, and experience with contract management. A PMP/Contract Administrator certification, or similar, would be advantageous.

During the recruitment process, applicants will be requested to provide a current Police Information Check (PIC).

We offer an attractive remuneration and benefits package for this exempt position, including a compressed work schedule.

If you’re passionate about making the City of North Vancouver an even greater place to live, apply on-line through the Career Portal at www.cnv.org by **Monday, November 20, 2023**

Thank you for your interest in the City of North Vancouver.

Posting #: 2023 - 0172

October 30, 2023

We respectfully acknowledge that we live and work on the traditional and unceded territories of the Skwx̱wú7mesh (Squamish) and Səl̓íl̓wətaʔ (Tsleil-Waututh) Nations. The City of North Vancouver is committed to Reconciliation with these Nations, who have lived on these lands since time immemorial.