



SQUAMISH

HARDWIRED *for* ADVENTURE

The District of Squamish is located in the unceded traditional territory of the Skwxwú7mesh Úxwumixw (Squamish Nation). We offer gratitude to the Skwxwú7mesh People who have lived on these lands since time immemorial.

External Job Posting

Position:	Utilities Technologist
Status:	Regular Full-Time
Work Area:	Public Works
Posting Date:	June 21, 2023
Closing Date:	Until position filled

GENERAL SUMMARY

Under the direction of the Utilities Manager, the Utilities Technologist is part of a team that plans, develops, and delivers water and sewer utility infrastructure maintenance, upgrade and rehabilitation related projects. Work will require field inspection duties, consultant and contractor coordination and direction; regulatory program outreach, education, and enforcement; as well as other technical and administrative work.

KEY RESPONSIBILITIES

Customer Service

- Contributes to the success of our team and creation of our community, by fostering the District of Squamish corporate values in their work: thinking beyond today, working together, acting with courage and enthusiasm, doing the right thing, and striving to do better every day.
- Follows the District of Squamish's Customer Service Guidelines to ensure the Delivery of Outstanding Service.

Main Duties and Responsibilities

- Performs field inspections related to operational, special, and capital projects to ensure compliance with municipal regulations, bylaws and industry best practice.
- Reviews servicing plans for conformity with municipal regulations, bylaws, and industry best practice.
- Determines scope of work, drafts tender documents for special, capital and maintenance projects, and performs overall construction management.
- Provides general and technical support for Utility Supervisors and operators in the provision of water and sewer services.
- Implements the District's utility regulatory education and enforcement programs and bylaws including but not limited to water conservation, sewer source control and cross connection control.
- Supports implementation of the District's water metering program.
- Collects, processes and develops various data, statistics, records, drawings, correspondence and reports in order to maintain electronic and hard copy databases in support of the District's maintenance programs, benchmarking and optimization initiatives, and regulatory compliance obligations.
- Creates and updates safe work procedures.
- Provides technical information to municipal staff, 3rd party contractors and consultants, utility companies, developers, and the public.
- Handles inquiries and complaints from the public, external and internal agencies in a professional manner.
- Coordinates and responds to technical inquiries independently or in conjunction with other staff.
- Performs other related duties as required.

KNOWLEDGE, SKILLS AND ABILITIES

- Thorough knowledge of local government bylaws and regulations relating to subdivision, building site servicing, new construction as well as water and sewer utility operations and maintenance.
- Knowledge of Master Municipal Construction Documents (MMCD) policies and procedures.
- Knowledge of relevant water and sewer utility environmental legislative, regulatory and reporting requirements, and procedures.
- Knowledge of engineering principles as they relate to water and sewer infrastructure projects.
- Good organizational skills and ability to follow oral and written instruction.



SQUAMISH

HARDWIRED *for* ADVENTURE

- Excellent interpersonal and communication skills and the ability to deal with people in a professional manner, even in challenging circumstances.
- Strong computing capability, especially with the Microsoft Office suite, specifically Word, Excel, and Outlook as well as other utility specific hardware and software applications.
- Ability to write and present reports, letters, and memos.
- Ability to manage and perform multiple duties simultaneously.
- Ability to read architectural, engineering, and legal plans, and specifications.
- Knowledge of utility benchmarking and optimization programs.
- Knowledge of WorkSafeBC regulations, programs, and reporting requirements.

REQUIRED TRAINING, EDUCATION AND EXPERIENCE

- Valid B.C. Class 5 Driver's License
- Diploma of Engineering Technology, Environmental Technology or Water & Wastewater Technology.
- Eligibility for Membership in the Applied Science Technologists and Technicians of British Columbia or similar professional association

AND

- Three (3) year relevant experience in an engineering, environmental and/or water technology role.

OR

- An equivalent combination of education, training, and experience

Disclaimer:

The above statements are intended to describe the general nature and level of work being performance by people assigned to this position. This is a general list of responsibilities, duties and skills required of personnel so classified. Other related duties may be assigned in keeping with the general nature of the position.

Hours of Work: 35 hours a week, fortnight schedule, Monday to Friday, between the hours of 7am and 5pm.

Salary: \$37.68 per hour

This is a Union position within the Collective Agreement of CUPE Local 2269 and the District of Squamish.

Direct Your Application (Quoting Competition #) To: #23-75

Human Resources

District of Squamish

37955 Second Avenue, P.O. Box 310

Squamish, B.C., V8B 0A3 E-mail: jobs@squamish.ca

As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence AccessibilityHR@squamish.ca. We thank all applicants for applying.