



**Position Title:** Assistant Enforcement Officer (3 Positions)

**Position Status:** Full-Time Regular

**Department:** Parks & Environment

**Employee Group:** Teamsters Local 31

**Location:** 4515 Central Boulevard, Burnaby

**Salary Range/ Wage Rate:** PG 22 \$2,534.60 - \$2,984.10 bi-weekly

**Our Parks & Environment Department is seeking three (3) Assistant Enforcement Officers who will assist Officers with monitoring and enforcement of compliance with air quality permits, solid waste licences, liquid waste permits and sector-specific regulations; responding to air quality complaints by conducting odour surveys, inspecting facilities, and collecting evidence; ensuring mandated notification procedures are followed for applications for air permits and solid waste licences; updating non-road diesel engines emission regulation records; explaining Metro Vancouver's role and regulatory authority to businesses and members of the public.**

**You are: A science technologist with an eye for detail, excellent communication skills, and a keen interest in protecting the environment.**

**This role:**

- Communicates with air quality, liquid waste and solid waste regulated clients to promote compliance with legislative requirements by providing clients with information concerning regulatory obligations; provides clients with information concerning regulation registration needs for the issuance of permits; provides licence and regulation information and monitoring report requirements; determines emission fee calculations.
- Ensures that mandated notification procedures are followed for applications for air permits and solid waste licences; assists Officers in processing applications and preparing air quality permits, liquid waste permits and solid waste licences in accordance with procedures, protocols and standards.
- Provides assistance to regulated air quality and liquid waste dischargers to ensure that they comply with regulatory requirements. Reviews monitoring and other information to determine discharge fees and compliance with regulatory requirements.
- Provides assistance to non-road diesel engine operators to enable them to comply with regulation requirements regarding registration, operating periods and other regulatory requirements.

- Assists Officers in conducting inspections in the field or at permitted, licenced or regulated sites.
- Assists Officers in the preparation of reports to prosecutor for alleged violations of air quality, liquid waste and solid waste bylaws. Interviews witnesses, collects statements and gathers other evidence associated with prosecutions.
- Assists Officers with responding to air quality complaints from the public, determines the nature and extent of problem, collects information, communicates the problem to suspected sources; may draft reply letters for Officer's review; assists with enforcement procedures for ticketing and other enforcement activities in compliance with laws and charge approval standards.
- Reviews municipal building permits, applications and business licenses to locate and check on potential emissions.
- Prepares reports for Officers and management related to various regulatory program activities including complaint handling, fees, compliance and enforcement activity summaries.
- Provides support and assistance to the Officer during compliance tests by performing tasks such as maintaining sampling and testing equipment and assisting in field where necessary.
- Prepares and maintains related files, reports and documentation, prepares site plans and uses regulatory and complaint databases.
- Performs related work as required.

**To be successful, you have:**

- Completion of a diploma from a recognized Institute of Technology with emphasis on Chemistry and pollution control (i.e. Environmental Sciences). Some related industrial/environmental experience; or an equivalent combination of training and experience.
- Membership or eligibility for membership as an Applied Science Technologist or Technologist Trainee with the Applied Science Technologists and Technicians of B.C.
- Considerable knowledge of the Public Notification Regulation and the Metro Vancouver's Solid Waste Bylaw notification requirements.
- Considerable knowledge of legislation and regulations governing the work.
- Considerable knowledge of and ability to use regulatory databases.
- Sound knowledge of registration, fee and rebate determination requirements for various air quality and liquid waste bylaws including bylaws for Non-Road Diesel Engines, Automotive Refinishing, Gasoline Distribution, Agricultural Boilers, Boilers and Process Heaters, Fermentation Operations.
- Ability to assist Officers with responding to complaints from the public.
- Ability to collect or assist in the collection of evidence for the enforcement of environmental bylaws including air quality permits, solid waste licenses, and liquid waste permits.

- Ability to assist Officers in the inspection a wide variety of industrial plants to enforce legislative and permit compliance.
- Ability to prepare site plans and other documents, and to use regulatory databases.
- Ability to assist Officers collect evidence including testimony of witnesses in the field.
- Skill in setting up and using air pollution measurement devices.
- Valid Class 5 Driver's Licence for the Province of British Columbia.

**Our Vision:**

Metro Vancouver embraces collaboration and innovation in providing sustainable regional services that contribute to a livable and resilient region and a healthy natural environment for current and future generations.

We are committed to diversity, equity and inclusion and being representative of the region we serve. We invite all qualified candidates to apply including Indigenous People, visible minorities, immigrants, LGBTQ2S+, all genders and persons with disabilities.

Metro Vancouver requires all new hires to be fully vaccinated against COVID-19 (subject to any exemptions and accommodations) and provide proof of vaccination upon hire. *Please follow this link <http://www.metrovancouver.org/about/careers/> to our Careers page where you can submit your application by March 20, 2023.*