

REPORT TO ASTTBC BOARD

Meeting Date: September 22, 2022

1. SUBJECT: Registrar Report for September 2022 Board of Directors Meeting

2. PURPOSE:

To provide the Board with a summary of ASTTBC's regulatory activities for the period of April 21 – September 2, 2022.

3. DISCUSSION:

Much of the work in the Registrar's office continues to be centred around the statutory committee work, new and updated policies, processing of numerous complaints as well as updating the ASTTBC Bylaws.

There was a lot of work performed to transition to the first phase of the new Regulatory Information System (database) by mid September. The final stages of the upgrades to the registration system (Technology Registration Canada) should be complete by early September. We will transition to this in October due to the number of new registrations that are to be reviewed by the file reviewers and the Credential Committee in late September.

We worked closely with the OSPG to advertise for more lay people on our committees and have received four applications.

In August, we also held a training webinar for all ASTTBC file reviewers which was recorded and is available in the resource centre for committee training.

Deputy Registrar Thain has volunteered among the PGA regulators to create a committee whereby regulators will share a list of investigators for all to access when needed.

Statutory Committees

In June the three active statutory committees met. The Audit and Practice Review Committee met and reviewed draft procedures for the committee. They also approved methodology for ASTTBC to conduct a random CPD audit, of which 20% will be in depth. The Committee was pleased to hear of those 500 registrants who did not complete CPD, they will be receiving fines.

The Credentials Committee and file reviewers have experienced a significant increase in number and complexity of registration applications. The Credentials Committee also met and requested that ASTTBC staff create more exams to assess competencies of applicants and is grateful that another layperson was appointed by the Board.

The Investigations Committee has also met to review several complaints and provided direction to the Deputy Registrar to begin investigations for some files as well as to propose Reprimand or Remedial Actions by Consent to three registrants and issue caution letters to an additional three Registrants. This may represent a closing of 8 investigation files in the June meeting alone.

Annual Elections

Elections were conducted with 1033 of people voting, this an increase of almost 30% from last year and nearly double from the previous year. The timeline for next year's voting has been drafted and will be shared at the Nominations Committee meeting at the end of September.

AGM

The Annual General Meeting took place on May 6, 2022. It was a hybrid event with an estimated 35 people attending in person in Penticton and 81 people participating online.

4. RECOMMENDATION:

That the Board of Directors receive for information the Registrar's Report.

Report Prepared: Theresa McCurry, CEO & Registrar
Submitted: September 6, 2022