

SUPERVISION AGREEMENT

The Supervisor and the Trainee/Student agree to abide by the Professional Governance Act, ASTTBC Bylaws and the Standards of Competence and Code of Ethics. Specifically, as Supervisor, I confirm the following:

1. I am a registrant in good standing of a regulatory body under the Professional Governance Act and have at three years' experience and practice in the same area as the Trainee/Student, as indicated on the attached appendix of competencies.
2. I will be in regular communication with the Trainee/Student, which may include electronic communication, or will be physically present with the Trainee/Student during practice.
3. I will be responsible for all work performed by the student/trainee and will be responsible for:
 - a. Educating the Student/Trainee on the requirement to comply with safe practices in accordance with the Act, regulations, and bylaws and any guidelines, standards and codes established by relevant authorities,
 - b. providing the Student/Trainee with opportunities to work on assignments or projects that will develop their practical skills and competence,
 - c. supervising the quality and thoroughness of the work of the Student/Trainee,
 - d. reviewing, stamping and signing work completed by the Student/Trainee, including tags and reports;
 - e. verifying work experience claimed by the Student/Trainee and
 - f. serving as a referee for the Student/Trainee and, upon request of the credentials committee, providing a reference validating the accuracy of the information and quality of the work completed by the Student/Trainee.
4. I will not be responsible for more than four ASTTBC trainee registrants at the same time.
5. If the supervision relationship between myself and the Student/Trainee ends or is expected to end prior to the expiry of the Student/Trainee's registration as a Student/Trainee, I must report the end of the supervision relationship and its date or expected date to ASTTBC as soon as practicable. Supervision starting date: _____

Supervisor: (Printed name: _____)

Company: _____ Job Title: _____

Email: _____ Phone: _____

Address: _____ Professional Designation: _____

Signature: _____ Date: _____

Trainee: (Printed name: _____)

Signature: _____ Date: _____

Required competencies for AScT and CTech are presented via [Canadian Technology Standards](#).

Required competencies for RFPT, ROWP and CHI are presented in the Schedule A of the [ASTTBC Bylaws](#).