

REPORT TO ASTTBC COUNCIL

Meeting date: January 20, 2022

1. SUBJECT: Registrar Report for January 2022 Council Meeting

2. PURPOSE:

To provide Council with a summary of ASTTBC's regulatory activities for the period of October 28, 2021 to January 5, 2022.

3. DISCUSSION:

As we approach our one year *PGA* anniversary, ASTTBC staff continue to harmonize legacy processes and develop new policies and procedures to meet the new requirements of the *PGA* and bylaws. Change management remains an ongoing theme.

Registration and renewal

Registration renewal took place throughout the period of this report. ASTTBC's multi-dimensional communications campaign to support registrants in meeting the new renewal requirements and deadline was successful. Approximately 86% of practising AScT and CTech registrants, and approximately 87% of practicing registered technical specialist registrants completed their registration renewal prior to the January 4, 2022 cancellation date, and many more are expected to reinstate in the coming weeks.

In November and December, registration staff were called upon to address a threefold increase in registration application submissions brought on by the Technology Registrations Canada software upgrade. During the same period, they also responded to an extraordinarily high volume of queries related to registration renewal.

Management staff received and adjudicated a high volume of applications for CPD extensions and accommodations, as well as applications for renewal fee reductions and waivers. These applications were determined in accordance with the new policy guidelines developed earlier in the year to ensure fairness, transparency, and consistency.

At the Credentials Committee's final meeting of the year, the Committee updated its English language proficiency requirements in accordance with research prepared by staff at its request, and commenced two reviews: a review of its entry-to-practice examination materials and delivery methods, and a review of entry-to-practice competencies and indicators. It is anticipated that this work will proceed gradually over a period of several years, in recognition of the breadth of practice areas to be addressed and the staff support required to carry out the work.

ASTTBC staff met the challenges of the first *PGA* renewal with resilience and excellence, while acknowledging an emerging need for additional future resourcing, particularly in the area of registration.

Investigations

At its December meeting, the Investigation Committee made disposition decisions regarding four complaints, commenced an investigation into one new complaint, and initiated three investigations on its own motion. The Committee also beta-tested and provided feedback on the first of a suite of general committee training materials that will soon be made available to members of all statutory committees.

Election 2022

The [call for applications for nomination](#) to run for one of four vacant seats in the 2022 ASTTBC election was circulated to the profession in accordance with the bylaws on December 6, 2021. This marked the beginning of ASTTBC's first election season to take place entirely under the *PGA* and ASTTBC bylaws. The call for applications includes the Competency and Composition Matrix approved at Council's November meeting.

Regulatory Information System

Work on the new Regulatory Information System (RIS) is underway. We remain on track for our July 2022 launch date of the minimum viable product, which includes a registrant directory dynamically linked to the back-end database. We are hopeful that high volume areas such as registration renewal and recording of continuing professional development credits will be enabled in time for the next registration renewal and CPD reporting cycle.

4. RECOMMENDATION:

That the ASTTBC Registrar report be received by Council for information.

Report Prepared: Phillipa Stanaway, Registrar
Submitted: January 5, 2022