

REPORT TO ASTTBC COUNCIL

Meeting date: January 21, 2021

1. **SUBJECT: CEO Report for January 2021 Council Meeting**
2. **PURPOSE:** To provide Council with a summary of ASTTBC's activities for the period of November 3 – December 31, 2020.
3. **DISCUSSION:** This Report will focus on key PGA related activities that took place in 2020 which includes the work of this time period given that most of our work aside from running the day-to-day operations was focused on transition to the Professional Governance Act. We note that letters of congratulations were sent during this time period to all elected MLA's.

Goal 1: Professional Legislation & Regulation

Professional Governance Act Implementation

Staff continue to meet with the OSPG staff and other regulators for the regular monthly meetings as well as additional meetings to sort out items for our bylaws, titles, definition of practice to name a few. At this time of writing this report not all ballots have been counted for the recent election and government has not yet formed. We do not have a confirmed timeline on when ASTTBC and the other regulators will be moving under the Professional Governance Act.

During 2020 ASTTBC was busy working closely with the OSPG determining how to best regulate and create policies and procedures for when we have our ASTT Act repealed and come under the PGA legislation. Some, but not all work includes:

- New staff positions have been created to undertake more work in monitoring, complaints and discipline as well as standards development. Some positions are still being filled as they require technical knowledge. Additional hires are planned for early 2021.
- Notifications to the 12 Boards and Committees that moving forward there will be five statutory committees. Two calls for committee participation were issued and committees were formed in October 2020 and approved by Council in November 2020.
- Online registry was updated in May and September based on feedback from OSPG.
- ASTTBC website is undergoing a complete update and will be launched once the ASTT Act is repealed. A completely new and easy to identify area for the general public has been added and practice policies and standards will be easier to find.
- Bylaws have been updated throughout 2020 with formal reviews by OSPG on two occasions. These bylaws have been extensively updated to reflect the requirements and obligations under the PGA.
- ASTTBC entered an agreement with a well-recognized vendor to provide continuing education for Indigenous Reconciliation for registrants to participate in free of charge.
- Policy changes include all aspects of complaints and discipline, Council Governance, a new designation of Registered Technical Specialists, audit procedures and review of key instruments used to assess the practice of professionals.

- Early in 2020 notices were sent to registrants designated Associates, notifying them that they will need to reclassify by January 2022.
- CEO & Registrar interviewed potential lay person members provided to us from the Crown Agencies Board Resourcing Office (CABRO) for statutory committees with recommendations coming in January 2021.
- Met with CABRO in December to review applications for Lay Person Councillor positions to be filled in 2021. Meeting dates to meet with candidates have been confirmed for January 2021.
- December 2020 financial information was sent to the external auditors so that ASTTBC could provide audited financial statements to the OSPG in time for the April 1 Annual Report. This is several months in advance of what we normally do because our Annual General meeting is usually held in June.
- Training for staff, committee members and Council has been identified and planned for 2021-2022.
- ASTTBC Finance department issued annual dues invoices one month early in order that fewer people would be cancelled in the new year which is part of our new bylaw requirements that all invoices be paid by January 1.
- Registrants have received updated information about how the PGA will impact them through webinars, magazine articles, email newsletters, practice bulletins and presentations with the OSPG. This includes explaining the difference between an association and a regulatory body.
- ASTTBC also invited the OSPG to be an exhibitor at our Annual AGM & Conference where they provided information on the PGA, as well as hosted a breakout session and Q&A for registrants.

The following is a breakdown of communications statistics related for each PGA only activity undertaken by ASTTBC.

Social media

Tweets mentioning the PGA: 15 tweets

15 tweets = 35 retweets, 45 likes

Impressions of the above 15 tweets: 5,991 impressions

Engagement of the above 15 tweets: 260 engagements

AGM & Conference exposure

OSPG booth attendees: 43 visits

PGA & You breakout session: 52 viewers

PGA webinars

September 18: 581 registered, 338 attended

December 2: 289 registered, 178 attended

Quarterly publications (CONNECT) PGA articles/mentions

Winter 2020 issue of Connect: <https://asttbc.org/wp-content/uploads/2020/02/ASTTBC-Connect-Issue-148-COVER.pdf>

Spring 2020 issue of Connect: <https://asttbc.org/wp-content/uploads/2020/05/ASTTBC-Connect-Issue-149-FINAL.pdf>

Summer issue of Connect: <https://asttbc.org/wp-content/uploads/2020/08/ASTTBC-Connect-Issue-No.-150-July-September-2020.pdf>

Fall issue of Connect: <https://asttbc.org/wp-content/uploads/2020/11/ASTTBC-Connect-Issue-151-FINAL.pdf>

Goal 2: Qualified Professionals

BCIT & Accreditation

On December 1, myself and the Executive Director of Technology Accreditation Canada met with BCIT's Deans to present to them updates on ASTTBC, our progress on updating national standards and about the recent amalgamation of accreditation bodies in Canada and next steps for applied science technology accreditation in Canada. It was a fruitful discussion and ultimately successful when we received an email from BCIT confirming that they will proceed with updating their related programs.

Continuing Professional Development

Indigenous Reconciliation education is required under the PGA, ASTTBC has signed a contract with Indigenous Awareness Canada and has acquired 6000 licenses for their online 101 and 201 courses which will meet our minimum requirements at this time.

Goal 5: Governance

IT Modernization

With the number of IT projects requested by staff I decided to conduct an IT assessment which included a 2.5-hour workshop with staff to review all the requests for IT. It was determined that there are 17 IT projects on the books for 2020 and 2021. The final report has helped prioritize those projects as well as highlight the need for improved planning of projects. This includes a review of the database results from the discovery phase. A project manager for the database has been hired and has started this review so to make recommendations on the next phase of building the database.

As mentioned previously the website is one of the IT activities, it is being updated to reflect our move to the PGA. Content writing has taken place during this time period and the amalgamation of several different but related domains to move to ASTTBC.org. Timelines are being met and it is expected that the website should be released shortly after the ASTT Act is repealed.

4. RECOMMENDATION:

That the ASTTBC CEO report be received by Council for information.

Report Prepared: December 31, 2020 by Theresa McCurry, CEO