

**COUNCIL of the
APPLIED SCIENCE TECHNOLOGISTS AND TECHNICIANS OF BC**

May 25, 2017

Sheraton Guildford Hotel, Surrey

Present:	Todd Blackstock, AScT Rachel Butler, AScT Rob Campbell, BSc, PEng Sarah Campden, CTech, RTMgr James Coble, MA Jeff Collins, AScT Russell Dobie, AScT	Edzel Escala, AScT Trent Reid, CTech Heather Robertson, AScT Dave Rutherford, AScT, BCLS, CLS Craig Sears, AScT, MBA David Sparanese, AScT, CPWI 3 Keith Trulson, AScT, Eng.L
Absent:	Brian Carr, PhD	
Guest:	Bob van den Berg, CET (<i>partial</i>)	OACETT President
Staff:	Cindy Aitken Charles Joyner, AScT Jason Jung, AScT John Leech, AScT, CAE	Manager, Governance & Events Registrar Manager, Professional Practice & Development Chief Executive Officer

President Keith Trulson called the OPEN meeting to order at 3:00 pm and welcomed those participating by Webinar. Council introduced themselves for the benefit of those attending by webinar.

1. Approval of Agenda

The Agenda was presented for approval.

17-23: *That the Agenda of May 25, 2017 be approved as presented.*

M/S/C

2. Approval of Minutes

The Minutes of April 11, 2017 were presented for approval.

17-24: *That the Minutes of the Council meeting of April 11, 2017 be approved.*

M/S/C

3. ACTION AGENDA

GOAL #1 – PROFESSIONAL LEGISLATION & REGULATION

3.1.1 PTech Implementation – CEO Authorized to Proceed

Council received for information a Report on PTech Implementation – CEO Authorized to Proceed. President Trulson reported that Council discussed the PTech implementation at the Council Workshop held earlier in the day and a revised Resolution was put forward.

17-25: *That the following model be approved for implementation by the CEO.*

ASTTBC supports a legislative model similar to that in Alberta. ASTTBC proposes a change to the BC Engineers and Geoscientists Act to include PTech as a professional permitted to practice independently and where 50:50 (PTech and P.Eng) Boards review and approve applications. The PTech would be granted independent rights to practice within the scope definition as per section 4.1 of the ASTT Regulations and consistent with Practice Guides as approved by Council as noted in section 4.3 of the ASTT Regulations. The PTech would be fully regulated by, and be members of, ASTTBC. The ASTT Act would be amended to include PTech as a ‘member’ of ASTTBC.

M/S/C

17-26: *That the CEO be authorized to proceed with full implementation of PTech based on a broad strategy framed by Council. The CEO will report to Council at appropriate intervals and at least twice a year.*

M/S/C

GOAL #2 – RIGHTS TO PRACTICE

3.2.1 Professional Practice Guide Endorsement – Legislated Riparian Area Assessments in BC

Council received for information a Report on the Professional Practice Guide Endorsement – Legislated Riparian Assessments in British Columbia. Jason Jung Manager, Professional Practice & Development noted that ASTTBC Members who qualify as Qualified Environmental Professional (QEP) and who provide Riparian Area Assessment services will have an industry developed and accepted professional practice guideline. It was noted that while ASTTBC was involved with the initiative ASTTBC’s name has been left off the front cover.

17-27: *That the Professional Practice Guidelines – Legislated Riparian Area Assessments in British Columbia be approved as a guide for ASTTBC Members with the understanding that the document appropriately reflect ASTTBC before it is published by ASTTBC and that ASTTBC seek agreement with the other professional associations on the naming of the document.*

M/S/C

GOAL #3 – PROFESSIONAL STANDARDS & REGULATION

3.3.1 TAC Delegation Agreement

Council received for information a Report on the Delegation by ASTTBC to Technology Accreditation Canada for the accreditation of engineering and applied science technologist and technician programs at educational institutions and to establish and maintain engineering technology and applied science standards. A copy of the Delegation Agreement was included with the Report. President Trulson noted that ASTTBC formally delegated to TAC responsibility for carrying out accreditation on behalf of ASTTBC and this renewed agreement takes the delegated authority to a new level.

17-28: *That Technology Accreditation Canada be delegated the responsibility of carrying out engineering technology and applied science accreditations and establishing and maintaining accreditation standards on behalf of ASTTBC based on the Agreement dated March 30, 2017. ASTTBC Officers are authorized to sign the Agreement.*

M/S/C

3.3.2 Retired Member Policy

Council received for information a Report on the Retired Member Policy and a copy of the ASTTBC Retired Member Policy (Appendix 1) dated May 25, 2017. Charles Joyner Registrar provided a brief overview of the Policy and noted that the revised Policy provides a clearer distinction of retired member status and that there is a closer alignment with the insurance industry interpretation of 'Retired'.

17-29: *That the Retired Member Policy dated May 25, 2017 as presented in Appendix 1 be approved.*

M/S/C

3.3.3 Policy Revision – PTech Certification Board

Council received for information a Report on the Policy Revision – PTech Certification Board and a copy of a table outlining the existing ASTTBC Policy with the Proposed Policy. Charles Joyner noted that the Policy revision is consistent with ASTTBC's approach of implementing PTech within the current ASTT Act and Regulations, Phase One.

17-30: *That the proposed changes to the PTech Certification Policy as presented in the column on the right side of the table appended to the Report be approved.*

M/S/C

17-31: *That the PTech Certification Board and ASTTBC Staff re-engage in receiving and processing applications for PTech Certification effective immediately.*

M/S/C

GOAL #8 – GOVERNANCE AND MANAGEMENT

3.8.1 Executive Committee of Council

Council received for information a Report on the Executive Committee of Council. Vice President Trent Reid noted that there was no Policy or documentation which formally recognized an Executive Committee of Council consisting of the President, Vice President, Secretary Treasurer and current Past President.

17-32: *That an Executive Committee consisting of the President, Vice President, Secretary Treasurer and current Past President be formalized.*

M/S/C

3.8.2 Re-appointment of Brian Carr as a Public Representative

Council received for information a Report on the Re-appointment of Brian Carr as a Public Representative. President Trulson thanked all the Public Representatives for their time and commitment to the Association.

17-33: *That Brian Carr, PhD be appointed as a Public Representative on the ASTTBC Council for 2017 – 2018.*

M/S/C

3.8.3 Board Appointments

Council received for information a Report on Board Appointments including a list of Members to be appointed to the RTMgr Certification Board and Property Inspection Certification Board.

17-34: *That the appointment of the following Members to the respective Boards be approved:*

Registered Technology Manager (RTMgr) Certification Board

- *Grant Loyer, AScT, RTMgr*
- *Grant Shelest, AScT, RTMgr*
- *Michael Lavigne, CTech, RTMgr*
- *Thomas Ivanor, AScT, RTMgr*

Property Inspection Certification Board

- *Daniel Leung, AScT, CHI*
- *Tracy Smith, CHI*

M/S/C

3.8.4 ASTTBC Board – Members Names to be Posted to ASTTBC Website

Council received for information a Report on ASTTBC Boards – Members Names to be Posted to ASTTBC Website. CEO John Leech noted that as Council moves forward with open governance in all areas of operation, ASTTBC Boards will be advised of the plan to post Names on our website. The Registrar will advise the Boards and seek their feedback.

17-35: *That the Council advise all ASTTBC Boards of Council's intent to post the names of all members of ASTTBC Boards to the ASTTBC website and provide the Boards the opportunity to provide feedback on this Policy proposal. The Registrar is requested to inform the Boards and return to Council with their feedback by November 2017.*

M/S/C

4. **INFORMATION AGENDA**

GOAL #1 – PROFESSIONAL LEGISLATION & REGULATION

4.1.1 APEGBC PTech to EngL Bridging Strategy

Council received for information a Report on APEGBC PTech to EngL Bridging Strategy and a copy of an APEGBC Report from Cassandra Hall, PEng/PGeo, Chair Registration Committee on PTech to EngL Bridging Strategy dated April 12, 2017. President Trulson reported that this item was discussed during the Council Workshop held earlier in the day. Council was somewhat disappointed with the APEGBC strategy document as during the ASTTBC – APEGBC Joint Board meetings the initiative was presented as a 'fast track' for ASTTBC-registered PTechs and the proposal as outlined provides little or no consideration of PTech credentials and professional certification by ASTTBC. Council concluded there is no further action needed at this time.

17-36: *That the APEGBC PTech to EngL Strategy be received for information.*

M/S/C

GOAL #8 – GOVERNANCE AND MANAGEMENT

4.8.1 Financial Statement – March 2017

Council received for information a Report on the March 2017 Financial Statement.

17-37: *That the March 2017 Financial Statement be received for information.*

M/S/C

4.8.2 March 2017 Investments Summary

Council received for information a Report on the March 2017 Investments Summary.

17-38: *That the March 2017 Investments Summary be received for information.*

M/S/C

4.8.3 Financial Audit 2016

Council received for information a Report on the Financial Audit 2016 and a copy of the ASTTBC audited Financial Statements dated December 31, 2016.

A question was asked under Expenditures (Statement II) – why is there a sizable increase in Staff wages and benefits over the previous year? CEO John Leech said he would check into the matter and report back to Council.

17-39: *That the ASTTBC audited Financial Statements December 31, 2016 be received for information.*

M/S/C

4.8.4 ASTTBC Foundation Financial Audit 2016

Council received for information a Report on the ASTTBC Foundation Financial Audit 2016 and a copy of the ASTTBC Foundation audited Financial Statements dated December 31, 2016.

17-40: *That the ASTTBC Foundation audited Financial Statements December 31, 2016 be received for information.*

M/S/C

4.8.5 Public Representatives Report 2016

Council received for information a report on the Public Representatives Report 2016 and a copy of the 2016 Annual Report of the Public Representatives dated April 13, 2017. Public Reps Rob Campbell and James Coble noted that they appreciate the opportunity to participate in all Council discussions and value all the work that Council does. President Trulson thanked the Public Reps for serving on Council and their work on the 2016 Public Reps Report.

17-41: *That the Public Representatives Report for 2016 be received for information.*

M/S/C

4.8.6 Nominating Committee Report to AGM 2017

Council received for information a Report on the Nominating Committee Report to AGM 2017 and a copy of the Nominating Committee Report to AGM #58 with a list of names nominated to serve on Council 2017/2018. Nominating Committee Chair Dave Rutherford provided an explanation on the process/review of applicants.

A question was asked if the Nominating Committee follows the ASTT Act and provides an open process in their selection process? Dave Rutherford reported in some detail on the nomination process in particular as it applies to the new approach of asking for expressions of interest. CEO John Leech confirmed that the Nominating Committee does follow the ASTT Act & Regs in the nomination/selection process.

17-42: *That the Nominating Committee's Report to AGM 2017 be received for information.*

M/S/C

5. **Reports**

5.1 President's Report

Council received for information a Report from the President (#8 & Final) covering the period from February 1st to May 25th, 2017. President Trulson highlighted key Association activities and meetings that he has been involved with. President Trulson also noted that this is his last Report to Council and thanked Council for their support, input and friendship during his term as President.

17-43: *That the President's Report be received for information.*

M/S/C

Vice President Trent Reid thanked President Trulson for his leadership during his 2 year term. Trent also noted that Council appreciates all the time Keith has committed to the Association – it has been 'a full time job'!

5.2 Chief Executive Officer's Report

Council received for information a Report from the CEO (#81) covering the period from January 26th to May 25, 2017. John Leech noted that his Report covers key elements of ASTTBC operations and is linked to the Association's 8 Goals. John also noted that this Report focuses on the approved Strategic & Operations Plan.

17-44: *That the Chief Executive Officer's Report be received for information.*

M/S/C

5.3 Registrar's Report

Council received for information the Registrar's Report covering the period from January 15th to May 15th, 2017. Registrar Charles Joyner noted that his Report summarizes key events and issues related to the Registrar's duties as Secretary to various Boards. Charles also noted that Amy Liu, Sr Coordinator Registrations is retiring after 20 years with ASTTBC and that Amy was responsible for getting the Online Application Process up and running. Charles will let Amy know that all her work on this project was greatly appreciated.

17-45: *That the Registrar's Report be received for information.*

M/S/C

5.4 Council Reports (verbal)

Council members were invited to speak on Association activities and meeting in which they have been involved. Heather Robertson and Sarah Campden reported on BCWIT activities. Jeff Collins gave a power point presentation on a concept for a Mobile Science Centre with interactive displays that would travel throughout BC.

17-46: *That the Council Reports be received for information.*

M/S/C

6. **Other Business**

6.1 Council Meeting November 23rd – Date Change and Attend In-Person

A change in date of the November 23rd Council Meeting to be rescheduled to November 18th was presented for approval.

17-47: *That the November 23, 2017 Council Meeting be rescheduled to Saturday, November 18, 2017 as a face-to-face meeting to coincide with TARC.*

7. **Date of next Meeting:**

The next Council Meeting is scheduled for **Thursday, SEPTEMBER 28th, 2017** in Richmond. More details to be sent at a later date.

President Trulson thanked Council & Webinar Participants for attending.

8. **Adjournment**

17-48: *That the meeting adjourn at 4:45 pm.*

M/S/C

Keith Trulson, AScT, EngL
President

Sarah Campden, CTech, RTMgr
Secretary -Treasurer