

**COUNCIL of the
APPLIED SCIENCE TECHNOLOGISTS AND TECHNICIANS OF BC**

November 10, 2018

Westin Bayshore Hotel, Vancouver

Present:	Rob Campbell, BSc, PEng Sarah Campden, CTech, RTMgr James Coble, MA Roslyn Kunin, PhD Randy Meszaros, ASCT, PMP, CET	Trent Reid, CTech Heather Robertson, ASCT David Sparanese, ASCT, CPWI 3 Paul Tomei, ASCT Keith Trulson, ASCT, Eng.L Ken Zeleschuk, ASCT, RTMgr, MBA
Absent:	Rachel Butler, ASCT Todd Blackstock, ASCT Brian Davies, CTech, RSIS	Edzel Escala, ASCT Paul Sawyer, CTech
Staff:	Cindy Aitken Charles Joyner, ASCT Jason Jung, ASCT Theresa McCurry, BSc, PMP Evan Triste, CPA, CGA	Manager, Governance & Events Registrar Manager, Professional Practice Chief Executive Officer Manager, Finance
Guest:	Dr. Kathy Tarnai-Lokhorst	EGBC President

President Trent Reid called the OPEN Council Meeting to order at 2:00 pm and welcomed EGBC President Dr. Kathy Tarnai-Lokhorst.

President Reid noted that this 'Open Session' of Council will be recorded and posted on the ASTTBC website as Council is fully committed to openness and transparency in the governance of ASTTBC.

1. Approval of Agenda

The Agenda was presented for approval.

18-80: *That the Agenda of November 10, 2018 be approved as presented.*

M/S/C

2. Approval of Minutes

The Minutes of September 27, 2018 were presented for approval

18-81: *That the Minutes of the Council Meeting of September 27, 2018 be approved.*

M/S/C

3. ACTION AGENDA

GOAL #3 – PROFESSIONAL STANDARDS & REGULATION

3.3.1 Endorsement of the Association of Mineral Exploration of British Columbia (AMEBC) Safety Guidelines

Council received for information a Report on the Endorsement of the Association of Mineral Exploration of British Columbia (AMEBC) Safety Guidelines and a copy of the AMEBC Guidelines. CEO Theresa McCurry reported that AMEBC Safety Guidelines for Mineral Exploration will help guide ASTTBC Members engaged in this field of practice. Manager, Professional Practice Jason Jung noted that endorsement and reference of this guide will set an expectation for ASTTBC Members' safety practices and could play a larger role in collaborating on standards directly with the mineral exploration industry as a result. Council was in agreement that endorsing the AMEBC Guidelines is good practice and has positive impact on an ASTTBC Member's practice and commitment to safety.

18-82: *That the AMEBC Safety Guidelines for Mineral Exploration in Western Canada be endorsed by ASTTBC Council as a reference for ASTTBC Members practicing within the mineral exploration field.*

M/S/C

GOAL #8 – GOVERNANCE AND MANAGEMENT

3.8.1 2019 Budget Report

Council received for information a Report on the 2019 Budget and a copy of the Projected 2019 Budget dated October 10, 2018. CEO Theresa McCurry reported that adjustments have been made to the 2019 Budget as discussed at the September 27th, 2018 Council Meeting - mostly moving budgeted items from one area to another. Theresa noted that she is committed to a balanced budget in 2019. Manager, Finance Evan Triste reported that capital expenditures will be included in the budget and the other issues that the auditors raised have been addressed.

18-83: *That the 2019 Budget be approved as the foundation for the Chief Executive Officer as she manages ASTTBC affairs.*

M/S/C

3.8.2 Policy Revision: Continuing Professional Development

Council received a Report on Policy Revision: Continuing Professional Development and a copy of the Policy 'Mandatory Reporting of Continuing Professional Development'. Registrar Charles Joyner reported that the CPD Policy will come into effect on January 1, 2019.

Charles answered questions and noted that in the past, Members expressed concern that the hours of CPD activity to achieve the minimum of 20 CPD points annually were excessive. Council was in agreement that the revised CPD Policy will address the concerns expressed by Members and improve alignment of the ASTTBC Policy with requirements of other regulators and associations.

18-84: *That the revised Policy 'Mandatory Reporting of Continuing Professional Development' effective January 1, 2019 be approved.*

M/S/C

3.8.3 Member Database Upgrade (verbal)

Council received for discussion a Report in the Workshop (closed session) on the Member Database Upgrade Status & Negotiations. This Report was Tabled to the Closed meeting of Council held earlier due to the sensitive details of the contract negotiations.

4. INFORMATION AGENDA

GOAL #8 – GOVERNANCE AND MANAGEMENT

4.8.1 Financial Statement – September 2018

Council received for information a Report on the Financial Statement for September 2018 including a copy of the Statement of Revenue & Expenses and a chart with targets dated September 2018. Manager, Finance Evan Triste reported that revenue and expenses are comparable to previous years at this time.

18-85: *That the September 2018 Financial Statement be received for information.*

M/S/C

4.8.2 Council Action Items for 2018

Council received for information the 2018 Council Action Items list. CEO Theresa McCurry noted that the update of the ASTTBC Vision Statement will start in the new year with consultation of the membership. President Trent Reid thanked Staff for their work on the Action Items.

18-86: *That the Council Action Items for 2018 be received for information.*

M/S/C

4.8.3 Review of Council Reflections and Update Council's Work Plan

Council received for information a Report on Review of Council Reflections and Update Council's Workplan. This Report was discussed during the Workshop (closed session). President Trent Reid noted that there is more work needed on the Priority areas. Council was in agreement to Table the Report to the January 17, 2019 Council Meeting. Council was also asked to spend time over the next few weeks to review the priorities and get back to the CEO and President with comments.

18-87: *That the Review of Council Reflections and Update Council's Workplan be TABLED to the January 17, 2019 Council Meeting.*

M/S/C

4.8.4 Introductory Discussion about Harmonizing Titles among TPC Provinces

Council received for information a Report on Introductory discussions about Harmonizing Titles among TPC Provinces. CEO Theresa McCurry reported that at the TPC Leadership meeting there was discussions on working towards national harmonization. Theresa noted that given the importance of this work for Council and in light of discussions on national unity, portability, etc it would seem the right time for Council to consider a possible change of designations to CET and CT.

18-88: *That Council begin discussions about what title harmonization may look like, the impact this may have on ASTTBC Members as well as consider the potential upcoming legislation and that this become a regular item for Council's Agenda for future meetings.*

M/S/C

5. **Reports**

5.1 President's Report

Council received for information the President's Report covering the period from September 6th to October 25th, 2018. President Trent Reid reported that it has been a busy time over the last couple of months including: Attended a TPC meeting in Edmonton, participated in the ASET 55th Anniversary celebration, attended the EGBC President's Awards gala in Vancouver and was at the Legislature in Victoria for the first reading of Bill 49-2018, Professional Governance Act.

18-89: *That the September-October 2018 President's Report be received for information.*

M/S/C

5.2 Chief Executive Officer's Report

Council received for information the CEO's Report covering the period from September 1st to October 22, 2018. CEO Theresa McCurry highlighted a few key developments including: an update on the Professional Reliance Review and that Minister Heyman announced the introduction of a new umbrella legislation termed the *Professional Governance Act* and the new Office of Superintendent. Theresa also reported that the ASTT Regulation Review will create a new timeline given that the ASTT Act may be repealed in less than two years. Also, in the works is an ASTTBC-EGBC-ACECBC Proposal for funding for piloting a project to address the recruitment and retention of women in STEM, ASTTBC has won a two-year research project to study the role in support of people with diversabilities (disabilities) as they pursue technology education and careers. Also noted was that the recent Member Survey should receive 1,000 responses at the current rate of responses. Theresa will report back at the January Council Meeting on the outcome.

18-90: *That the September – October Chief Executive Officer's Report be received for information.*

M/S/C

5.3 Registrar's Report (verbal)

Registrar Charles Joyner gave a *verbal* Report covering the period from September to October, 2018. Charles reported that there has been an increase in complaints with a certain Tech Spec group, that there is an outstanding case with the copy right of the title for CSO, the RFPTs have a new standard of practice and ASTTBC has organized some info sessions. Charles also explained if Bill 49-2018 Professional Governance Act receives final consent how it will impact the ASTT Reg, Bylaws, Policies and Procedures. Council participated in a question and answer period. Council expressed some concern with a non-member using the ASTTBC Title CSO. President Reid noted that more work is needed in this area. Charles was asked to report back to Council.

18-91: *That the September – October Registrar's verbal Report be received for information.*

M/S/C

5.4 TPC and TAC Reports (verbal)

Registrar Charles Joyner gave a verbal Report on TAC activities. Charles noted that Yukon College has been awarded accreditation and Okanagan College has a few programs that have been accredited.

President Trent Reid gave a verbal Report on recent meetings with TPC representatives in Edmonton to discuss TAC 2018 Progress Report & 2019 Work Plan, TAC Accreditation in non-TPC jurisdictions, TPC 2019 Budget, National Reconciliation progress, National Labour Market Shortages and Harmonization of Titles. Trent also noted that TPC reps will be meeting again in March.

18-92: *That the TPC and TAC verbal Reports be received for information.*

M/S/C

5.4 Council Reports (verbal)

Council members were invited to speak on Association activities and meetings in which they have been involved. Council noted that they were looking forward to the ASTTBC gala Technology Awards & Recognition Celebration to be held later that day. No Reports presented.

6. Other Business

President Trent Reid invited EGBC President Kathy Tarnai-Lokhorst to bring greetings.

Kathy noted that ASTTBC is close to her heart as she works at Camosun with Mechanical Engineering Technology students. Kathy thanked ASTTBC for sponsoring Pizza Night at Camosun and she looks forward to working more closely with Theresa, Trent and ASTTBC Council. "On behalf of EGBC congrats on your gala celebration!"

7. **Date of next Meeting:**

The next Council Meeting is scheduled for Thursday, **January 17, 2019** from at 10:00 am to 4:30 pm at the *Pacific Gateway Hotel*, Richmond (Maple Room).

8. **Adjournment**

18-93: *That the meeting adjourn at 3:30 pm.*

M/S/C

Trent Reid, CTech
President

David Sparanese, AScT, CPWI 3
Secretary -Treasurer