

**COUNCIL of the  
APPLIED SCIENCE TECHNOLOGISTS AND TECHNICIANS OF BC**

**January 25, 2018**

**W E B I N A R**

---

Present:	Todd Blackstock, AScT Rachel Butler, AScT Rob Campbell, BSc, PEng Sarah Campden, CTech, RTMgr Brian Carr, PhD James Coble, MA	Trent Reid, CTech Heather Robertson, AScT Paul Sawyer, CTech Keith Trulson, AScT, Eng.L Zeleschuk, AScT, RTMgr, MBA
Absent:	Jeff Collins, AScT Edzel Escala, AScT	Craig Sears, AScT, MBA David Sparanese, AScT, CPWI 3 Paul Tomei, AScT
Staff:	Cindy Aitken Charles Joyner, AScT Jason Jung, AScT John Leech, AScT, CAE	Manager, Governance & Events Registrar Manager, Professional Practice & Development Chief Executive Officer

President Trent Reid called the OPEN Council Meeting to order at 3:00 pm and welcomed those participating by Webinar.

**1. Approval of Agenda**

The Agenda was presented for approval.

**18-01:**        *That the Agenda of January 25, 2018 be approved as presented.*

M/S/C

**2. Approval of Minutes**

The Minutes of November 18, 2017 were presented for approval.

**18-02:**        *That the Minutes of the Council meeting of November 18, 2017 be approved.*

M/S/C

### 3. **ACTION AGENDA**

#### **GOAL #1 – PROFESSIONAL LEGISLATION & REGULATION**

##### 3.1.1 ASTT Act Changes – Proposal to Government

CEO John Leech gave a brief overview of the proposed ASTT Act Changes. John reported on the status of the final proposal going to Government with the plan to have it in their hands in early February. Council was in general agreement to keep ‘open communications’ with other stakeholders (EGBC, ASET) on the Legislative Changes. John will keep Council posted.

#### **GOAL #2 – RIGHTS TO PRACTICE**

##### 3.2.1 Electrical Work Practitioner – Court Costs Concluded

Council received for information a Report on Electrical Work Practitioner (EWP) Program – Court Costs. CEO John Leech gave an update on the Court costs for the EWP Program appeal and was pleased to report that the Court costs have been concluded to the satisfaction of both parties. John noted that the two parties have met and reviewed how to move forward in areas of common interest and to consider the next steps in their working relationship.

**18-03:** *That the matter of Court costs for the Electrical Work Practitioner matter is considered closed and the CEO is encouraged to find ways for the ASTTBC and IBEW to working cooperatively in matters of common interest.*

M/S/C

##### 3.2.2 Professional Reliance Review

Council received for information a Report on the Professional Reliance Review by BC Government and a copy of the paper dated December 21, 2017 developed by staff in response to the BC Government’s review of the Professional Reliance Model. CEO John Leech reported that the BC Government named 5 professional regulatory bodies (*Agrologists, Biologists, Engineers & Geoscientists, Forest Professionals and Technology Professionals*) as part of the review of the Professional Reliance model. John noted that the Professional Reliance Review has given ASTTBC the opportunity to build stronger linkages with the other related professional associations and for these groups to operate in a collaborative and cooperative manner in service to the public.

**18-04:** *That the CEO be encouraged to continue to be pro-active in addressing the BC Government’s review of Professional Reliance and that ASTTBC strive to build a strong linkage between and among other related professional associations in order that, collectively, they are effective in sustaining the respect, confidence and trust of the public and Government.*

M/S/C

For more information on the BC Government’s Professional Reliance Review please visit the ASTTBC webpage.

## **GOAL #3 – PROFESSIONAL STANDARDS & REGULATION**

### **3.3.1 Digital Signing Service**

Council received for information a Report on Digital Signature as an optional service for ASTTBC Members. Registrar Charles Joyner reported on the progress of providing a trustworthy digital signature service available on a voluntary or optional basis to ASTTBC Members. Charles noted that NOTARIUS Digital Signature is well recognized and provides the service to the majority of related professional associations in Canada. A soft launch is planned for early February.

**18-05:** *That an agreement between NOTARIUS and ASTTBC be finalized in January 2018 and that information on the digital signature service be disseminated to ASTTBC Members in February 2018.*

M/S/C

## **GOAL #8 – GOVERNANCE AND MANAGEMENT**

### **3.8.1 ASTTBC Board Appointments for 2018**

Council received for information a Report on the ASTTBC Board Appointments for 2018 and a list of Board Members and the terms served (Annex 1). Registrar Charles Joyner noted that ASTTBC Board Members are appointed annually for a one-year term which offers the opportunity for the Boards to make changes and add new volunteers. President Trent Reid invited those wishing to be an ASTTBC Volunteer to contact Charles.

**18-06:** *That the 2018 ASTTBC Board Appointments list be approved.*

M/S/C

## 4. **INFORMATION AGENDA**

## **GOAL #8 – GOVERNANCE AND MANAGEMENT**

### **4.8.1 November 2017 Financial Statement**

Council received for information a Report on the November 2017 Financial Statement including a copy of the Statement of Revenue & Expenses and a Chart with targets dated November 30, 2017. CEO John Leech noted that we are 'on-target and on-budget' for this time of year.

**18-07:** *That the November 2017 Financial Statement be received for information.*

M/S/C

### **4.8.2 Member Database Project Update**

Council received for information a Report on the ASTTBC Member Database Project – Update. CEO John Leech gave an update on the status of the new database project. John noted that since reporting in November, further issues with programming development have emerged with the provider. John noted that staff is working to meet project outcomes and will provide further details at the next Council Meeting.

**18-08:** *That the Council receive for information a status report on the Association Management Software project.*

M/S/C

**4.8.3 Digital Communication Report**

Council received for information a Report on Digital Communications 2017 and a copy of a Digital Communications Activities Report with Charts. CEO John Leech reported that ASTTBC communicates through various media including digital: *eNews; Social Media (Twitter); LinkedIn; Instagram and Facebook*. Council participated in a discussion on having the ASTTBC CONNECT hard copy newsletter in a digital format. John noted that the new database will allow Members to indicate their preference for receiving the Newsletter (hard copy or digital).

**18-09:** *That the Digital Communications 2017 Report be received for information.*

M/S/C

**4.8.4 Wood WORKS Technologist Award**

Council received for information a Report on Wood WORKS BC Introduces Technologist Award. CEO John Leech advised that ASTTBC has been invited to the Wood WORKS BC Awards Dinner in February to present the first Technologist Award.

**18-10:** *That Wood WORKS BC be thanked for their agreement to offer a Technologist Award.*

M/S/C

**4.8.5 Member Services – CPD Postings and TechJOBS**

Council received for information a Report on Member Services – CPD Listings and TechJOBS. Council also received a copy of two graphs - one showing the increase in CPD listings on the ASTTBC Website and the other showing the increase in TechJOBS annual revenue. Manager, Professional Practice & Development Jason Jung reported that TechJOBS is working well for Members, Employers and for ASTTBC (increased revenue).

President Trent Reid encouraged Members to update their CPD online and that CPD Points are earned from participating in today's Council Webinar.

**18-11:** *That the Member Services – CPD Listings and TechJOBS Report be received and that Staff be thanked for work in providing two very successful Member Services.*

M/S/C

**4.8.6 ASTTBC Activities Listing 2017**

Council received for information a Report on ASTTBC Activities Listing 2017 and a list (month by month) of all ASTTBC activities throughout the Province. CEO John Leech noted that ASTTBC participates in a variety of events and activities covering a vast area to enhance the profile of Technology Professionals.

**18-12:** *That the ASTTBC Activities Listing 2017 be received for information.*

M/S/C

## 5. Reports

### 5.1 President's Report

Council received for information a Report from President Trent Reid covering the period from November 17<sup>th</sup>, 2017 to January 25<sup>th</sup>, 2018. President Reid highlighted key Association activities and meetings including – TPC Meetings in Vancouver (Nov 17); ASTTBC Council Meeting & TARC (Nov 18); CEO Search (on-going) and National Presidents' Meeting (Tentative May 5) including Quebec.

**18-13:** *That the President's Report be received for information.*

M/S/C

### 5.2 Chief Executive Officer's Report

Council received for information a Report from CEO John Leech covering the period from November 18<sup>th</sup> to January 25<sup>th</sup>, 2018. John noted that there is 'a lot on the go' and his CEO Report captures key activities and focuses on the approved Strategic & Operations Plan. John also noted that his CEO Report highlights key developments linked to the Association's 8 Goals.

Feedback on the CEO Report can be sent to: [ceo@asttbc.org](mailto:ceo@asttbc.org)

**18-14:** *That the Chief Executive Officer's Report be received for information.*

M/S/C

### 5.3 Registrar's Report

Council received for information a Report from Registrar Charles Joyner covering the period from September 2017 to December 2017 including registration data for 2017 and a summary of Association activities. Registrar Charles Joyner reported that in November CCTT and TAC signed an agreement to work collaboratively to develop one set of national educational standards. Charles also pointed out in his 6 year Comparative Summary that ASTTBC has had highest increase in female Members across Canada.

**18-15:** *That the Registrar's Report be received for information.*

M/S/C

### 5.4 TPC and TAC Report (verbal)

President Trent Reid gave a verbal update on Technology Professionals Canada (TPC) noting that the CEOs representing four Provinces met in Vancouver last November. Trent also reported on Technology Accreditation Canada (TAC) and that one common set of national educational standards across Canada is being developed. Trent will have more to report on at the May Council Meeting.

**18-16:** *That the TPC and TAC verbal Reports be received for information.*

M/S/C

5.5 Council Reports (verbal)

Council members were invited to speak on Association activities and meetings in which they have been involved. Heather Robertson congratulated ASTTBC on the increase of female Members. Heather also reported that the BC Government recently announce funding for Technology Programs in the North.

**18-17:**        *That the Council verbal Report be received for information.*

M/S/C

6.    **Other Business**

No additional business to report.

7.    **Date of next Meeting:**

The next Council Meeting is scheduled for **Thursday, March 8<sup>th</sup>, 2018** (TENTATIVE).

President Reid thanked Council & Webinar Participants for attending.

8.    **Adjournment**

**18-18:**        *That the meeting adjourn at 4:25 pm.*

M/S/C

---

Trent Reid, CTech  
President

---

Sarah Campden, CTech, RTMgr  
Vice President  
*for:* David Sparanese, ASCT, CPWI 3  
Secretary -Treasurer