

1. **BACKGROUND**

The Applied Science Technologists & Technicians of British Columbia (ASTTBC) Council is the governing body of ASTTBC. Council determines the organization's goals, strategic priorities, and organizational success. ASTTBC Council works on behalf of the general public by ensuring appropriate education, competencies and accountability of registrants.

Operating since 1958, ASTTBC regulates applied science and engineering technologists and technicians in 19 disciplines and 10 technical occupational areas. In 2021, the *ASTT Act* will be repealed, and ASTTBC will become a regulatory body under the *Professional Governance Act* ("PGA").

Each regulatory body under the *PGA* will have the general duty to serve and protect the public interest, and exercise its powers and discharge its responsibilities in the public interest.

Each regulatory body under the *PGA* will be responsible for the following regulatory functions:

- a) Superintending regulated practice;
- b) Preserving and protecting reserved titles and/or practices;
- c) Governing the registrants of the regulatory body in accordance with the *PGA* and the applicable regulations and bylaws;
- d) Establishing conditions of registration with ASTTBC;
- e) Establishing, monitoring, and enforcing standards of practice, and professional ethics;
- f) establishing and employing registration, investigation, and discipline procedures that are transparent, objective, impartial, and fair;
- g) administering the affairs of ASTTBC and exercising its powers under the *PGA* or other enactments to promote and enhance
 - i. collaborative relations with other regulatory bodies, post-secondary education institutions and the government;
 - ii. interprofessional collaborative practice between its registrants and persons practising another profession; and
 - iii. the ability of its registrants to respond and adapt to changes in practice environments, advances in technology and other emerging issues; and any other activity the Lieutenant Governor in Council may prescribe.

2. Our Purpose

We regulate technology professionals including applied science and engineering technologists, technicians, and technical specialists to protect the safety, health and well-being of the public and the environment.

We achieve this by establishing and upholding a Code of Ethics and standards for qualified, competent and accountable practice. If the Code of Ethics or standards are not met, we take enforcement action. Additionally, we work closely with the other regulators collaboratively to identify and reduce risk.

3. Public Interest

Serving the public has always been a very important component of ASTTBC's mission. Protecting the interests of the public was included in the ASTT Act and is at the heart of the *Professional Governance Act*. As a professional regulatory body, ASTTBC commits to implementing codes of ethics and conduct, practice standards and compliance, discipline competence and education. The following key elements help us demarcate the work that we perform on behalf of British Columbians. ASTTBC will:

- Remain committed to ensuring that our registrants have the qualifications to practice in their area of expertise, comprehensive standards and practice guidelines as well as ongoing professional development.
- Enforce a comprehensive code of ethics and standards of practice that upholds the expectation of competence, best practices and moral integrity.
- Protect the public by a) ensuring that registrants of ASTTBC are qualified and competent in their professions, b) setting and monitoring compliance with practice standards and ethical obligations, and c) when necessary, investigating breaches of standards and taking enforcement action up to and including limits and conditions, suspension, and cancellation.
- Work with post-secondary institutions and other stakeholders to ensure that registration requirements and competencies are clear to accreditation seeking organizations and applicants for registration.
- Maintain collaborative relations with other regulatory bodies.
- Remove unnecessary and unfair barriers to practice to enhance levels of safety for applied science and engineering projects and services.

4. Principles that Guide our Regulatory Approach

- a) We serve the public and always put the public's interest first.
- b) We are transparent to the public and registrants whereby we provide accurate, accessible information about the requirements for registration, expectations of registrants including standards, guidance, processes and decisions.
- c) We apply a right-touch regulatory approach in our work, to ensure that our responses are proportionate, consistent, targeted, transparent and accountable.
- d) We collaborate provincially, nationally and internationally to foster professional harmonization, collaboration and improve professional mobility.

- e) We regulate in alliance with the broader applied science, technology and engineering sectors.

ASTTBC VISION

- Technology Professionals safeguarding the public through leadership and regulatory excellence.

ASTTBC MISSION

- To serve the public by regulating and supporting Technology Professionals' commitment to a safe, healthy, and sustainable society and environment.

ASTTBC VALUES

The Applied Science Technologists & Technicians of British Columbia (ASTTBC) values:

1. Professionalism: we champion a foundation of high standards of practice and ethical conduct to enhance the credibility and accountability of ASTTBC's registrants.
2. Integrity: we are honest, dedicated, ethical and fair by doing the right thing every time, for the protection of the public.
3. Innovation: we recognize the needs of the future and embrace change.
4. Passion: we are invested and committed to engage and inspire others.

5. **ASTTBC STRATEGIC GOALS**

Goal 1: Professional Legislation & Regulation

Strategic priorities and supporting tactics

- A. While transitioning under the *Professional Governance Act*, ASTTBC must fully understand the impacts to the Organization.
- B. Engage with other regulatory bodies to serve the public.

Goal 2: Qualified Professionals

Strategic priorities and supporting tactics

- A. Enhancing the safety and protection of British Columbians by utilizing and removing barriers for Qualified Professionals, ensuring inclusion and diversity.
- B. Continuing professional development (CPD) remains a key expectation of all registrants.
- C. ASTTBC will emphasize competency levels for education laddering.
- D. Enhance our professional guidance with comprehensive, enforceable standards practice bulletins, review, update and expand practice guides which will be published.
- E. Clarify with the general public the work of technology professionals and how ASTTBC regulates these professionals.

Goal 3: Professional Harmonization

Strategic priorities and supporting tactics

- A. Evaluate national harmonization of professional titles.
- B. Participate in the development of national standards and when appropriate international standards.
- C. Support the inclusion of all people to encourage diversity within technology professionals.

Goal 4: Registrant Services

Strategic priorities and supporting tactics

- A. Access to educational material will be a priority, including through partnerships.
- B. Targeted communications of professional development.
- C. Clarify with the general public the work of technology professionals and how ASTTBC regulates these professionals.

Goal 5: Governance

Strategic priorities and supporting tactics

- A. Council and staff will be open, transparent and accountable.
- B. Councillors and committee members will be, as described by the Professional Governance Act, competent and have the support and capacity to complete their duties.
- C. ASTTBC will demonstrate sound financial management.
- D. Optimize IT systems to ensure users can effectively and efficiently do their work now and in the future.

6. TIME COMMITMENT

Volunteering for Council requires a significant time commitment over the course of a term and the time commitment for the Vice President, President and Past President roles can be much more. Meeting schedules will be distributed to the successful candidates at the AGM.

Councillors may call in if they unable to attend any of the meetings requiring their presence. In general, Councillors are expected to attend all meetings, the majority of which are hosted in the lower mainland. While these are volunteer positions, ASTTBC does pay for travel, food and accommodations as it relates to volunteer duties.

Activity	Time Commitment
Council Meetings	5 days a year
Council Orientation	1 day
Annual General Meeting	1 day
Meeting Preparation	Approximately 4 hours per meeting
Executive Committee	6 ½ day meetings per year
Events	Depends on Councillors interest – could be 2-4 per year
Time on Council is eligible for continuing professional development hours.	

7. CAPABILITIES, QUALIFICATIONS, and SKILLS:

ASTTBC is interested in attracting a variety of skills and expertise from registrants. Potential candidates' mode of operating as well as their values and beliefs should align with the following:

- Desire to serve the public in an open and transparent manner.
- Operate in a leadership capacity, rather than administrative detail.
- Work collaboratively with others.
- Maintain an outward vision, rather than an internal preoccupation.
- Encourage diversity in viewpoints, and foster the inclusion of all people to encourage diversity among technology professionals.
- Work as a collective, rather than individual decisions.
- Focus on the future, rather than past or present.
- Be proactive, rather than reactive.

SKILLS AND EXPERIENCE

- Ability to think strategically and systematically.
- Good interpersonal communication skills.
- Working within an ethical framework.
- Experience with a regulated industry.
- Experience in the roles, responsibilities and legal obligations of regulators.
- Balanced participation in meetings allowing others to present their opinion
- Experience as a current or former practicing professional.
- Ideally, experience in the roles, responsibilities and legal obligations of regulators.
- Positive personality open to adjusting opinions based on logical input from other Councillors.
- Computer literate.

8. HOW TO APPLY – NOMINATION PROCEDURES

To submit your name for nomination to be an ASTTBC Councillor, please email the following documents to ssharp@asttbc.org with the subject line "Application for Nomination" **before 4 p.m. on February 5, 2021:**

1. A completed copy of the online application form, available on the [ASTTBC website](#) and
2. A *curriculum vitae* setting out your professional practice history and educational history.

For further information you may direct inquiries to the nomination committee by email at ssharp@asttbc.org.

9. MORE INFORMATION

More information about ASTTBC can be found on our website at www.asttbc.org.