Minutes from the (OPEN) MEETING of the COUNCIL of the
APPLIED SCIENCE TECHNOLOGISTS AND TECHNICIANS OF BC
June 12, 2019
Pacific Gateway Hotel Vancouver Airport, Richmond

Present: Trent Reid, CTech
Sarah Campbell, CTech, RTMgr
Rob Campbell, PEng, BSc
Paul Tomei, AScT
James Coyle, MA
Roslyn Kunin, PhD
Edzel Escaia, AScT

Heather Robertson, AScT
Rachel Butler, AScT
Brian Davis, CTech, RSIS
Keith Trulson, AScT, Eng.L
Randy Meszaros, AScT, CET, PMP
David Sparanese, AScT, CPWI 3
Ken Zeleschuk, AScT, RTMgr, MBA

Absent: Paul Sawyer, CTech
Todd Blackstock, AScT

Staff: Theresa McCurdy, BSc, PMP
Charles Joyner, AScT
Jason Jung, AScT
Evan Triste, CPA, CGA
Frauke Bracht
Shahina Sharp

Chief Executive Officer
Registrar
Manager, Professional Practice Manager, Finance
Coordinator Technical Specialists
Administrative Coordinator

President Trent Reid welcomed all to the June 12, 2019 ‘open’ meeting of Council. President Reid noted that this ‘Open Session’ of Council will be recorded and posted on the ASTTBC website and that Council is fully committed to openness and transparency in the governance of ASTTBC. It was also noted that many of the reports and recommendations coming before Council today have been previously discussed by Council during the Workshop.

President Reid called the OPEN Council Meeting to order at 2:10 pm. Quorum present.

1. Approval of Agenda
   The Agenda was presented for approval.

   That the Agenda of June 12, 2019 be approved as presented.
   Moved: Ken Z. Seconded: Heather
   Carried

2. Approval of Minutes
   The Minutes of March 14, 2019 were presented for approval.

   That the Minutes of the Council Meeting of March 14, 2019 be approved.
   Moved: Ken Z. Seconded: Heather
   Carried
3. **For Decision**

**GOAL #1 – Professional Legislation & Regulations**

*4.1.1 Report on proposed ASTTBC Act Changes to send to Government*

That Council receive for information the initial changes needed in the ASTT Act which will become PGA regulations specific to ASTTBC.

*That Council’s recommendation is to receive a report and additional information be received at future meetings.*

Moved: Keith  
Seconded: Heather  
**Carried**

*4.1.2 Review and approve BC Government request to assist with an inspector program to meet new regulations*

That Council approve the pilot program for a possible new industrial inspector program. The Charter was reviewed which created this project, and the qualifications and requirements of a camp inspector. A working model was requested for further review as the Admin infrastructure is in place to facilitate the project. Research will be required to determine what competencies should be in place to regulate the camps. We need to narrow, define and categorize within report. The Charter that was provided needs to be reviewed and will have to be more defined and detailed as there are so many different kinds of camps.

*That Council table agenda item 4.1.2 until September*

Moved: Randy  
Seconded: Sarah  
**Carried**

*4.1.3 New categories of registrants*

That Council grants the new categories of registrant which are required to be updated for the PGA

The proposed change is to have 5 categories:

1. Professional Technologies (PTech)
2. Applied Science Technologist (AStT)
3. Certified Technician (CTech)
4. Registered Technical Specialist (RTS)
5. Honorary Registrant (Hon)

Specifying the current status of each registrant is an important PGA requirement. All Registrants shall be assigned one of the eight status descriptors:

1. Practicing  
2. Trainee  
3. Retired  
4. Non-Practicing  
5. Cancelled  
6. Suspended  
7. Resigned  
8. Deceased
Associates need to reclassify to what is noted above so that we can harmonize titles across Canada. In extenuating circumstances extending the time amount of time for reclassification is possible.

The consensus of Council was that further analysis and elaboration on the categories and sub-categories of registrants was required before Council could make a decision. The Revision to Categories of Registration be tabled at our open meeting in September for approval.

*That Council table agenda item 4.1.3 until September*

Moved: Keith  
Seconded: Heather  
Carried

**Goal 5: Governance**

5.1.1 Receive Nominating Committee Report to AGM

That Council approve the appointment of Sarah Campden, David Sparanese and Ken Zeleschuk.

*That Council approves the appointments of the 2019—2020 Council.*

Moved: Randy  
Seconded: Enzel  
Carried

5.5.2 Review new fee structure & input to staff

New Fee structure – late last year it was reviewed and moving forward regardless of status, fees will become lateral. All members should pay the same amount which is $370 and dual designation should be $80 more.

Definitely cleaner and less variation in essence same amount of money accumulated. Fee structure format approved yet fee structure to be determined at the September meeting.

*That Council table agenda item 4.1.3 until September*

Moved: David  
Seconded: Ken Z.  
Carried

5.5.3 Request for funding to commission a white paper

That Council grants approval for a maximum $100,000 for the development of a white paper examining the technologists' role on the engineering team. Request funding for ASTTBC what can support us moving forward with competency, rights to practice, accreditation, national standards.

At this time ASTTBC staff are in the exploratory stages to secure a project team to conduct the research and working with Post-Secondary institutions and employers. It is not known what the exact cost is, but it is estimated to be in the range of $80,000 - $100,000. This is going to take more time to research as the journey for rights to practice clearly needs to be defined and understood. This is in addition to our current budget. I: was recommended to table the structure for review and approval at the September meeting.

*That Council table agenda item 5.5.3 until September.*

Moved: Keith  
Seconded: Randy  
Carried
5.5.4 Policy on the terms of office for volunteers serving on ASTTBC boards and committees.
That Council approve the policy for terms for volunteers serving on ASTTBC Boards and Committee. The policy will provide clear terms of office for volunteers serving on ASTTBC boards and committees will clarify expectations and provide opportunity for more volunteers to participate on a board or committee. The duration of an appointment is one term consisting of three consecutive calendar years. The policy defines the duration of a term, the number of consecutive terms a registrant may serve on a committee and other criteria supporting the effective functioning of boards and committees.

That Council approves the Policy on the terms of office for volunteers serving on ASTTBC boards and committees.

Moved: Heather Seconded: Brian Carried

Goal 1: Professional Legislation & Regulation
6.1.1 Update on PGA upcoming regulations
That Council receive for information this update on upcoming regulatory changes as part of the implementation of the Professional Governance Act.

That Council approves to receive this for information with continued updates at meetings and by e-mail.

Moved: Heather Seconded: Randy Carried

Goal 5: Governance
7.5.1 Strategic Plan Update
Council receive for information the updated 2019-2020 updated Strategic Plan which has incorporated Council’s new goals and strategic priorities

Moved: Sarah Seconded: Rachel Carried

7.5.2 April Financial Statements
That Council receive for information the April 2019 Financial Statements.

That the April Financial Statements’ Report be received for information

Moved: Heather Seconded: David Carried

11.1 President Report
That Council receives for information the President’s report.

That the President’s Report be received for information.

Moved: Brian Seconded: Heather Carried

11.2 CEO Report
That Council receives this report for information.

That the Chief Executive Officer’s Report be received for information

Moved: David Seconded: Keith Carried
11.3 Registrar Report
That Council receives for information the Registrars report

*That the verbal 2019 Registrar’s Report be received for information*

Moved: Keith  Seconded: Brian  Carried

12.0 Next meeting: September 12, 2019
That Council recognize the next Council meeting will be held on September 12, 2019 in Richmond

Moved: Ken  Seconded: Sarah  Carried

4. OTHER BUSINESS
None.

5. ADJOURNMENT
*That the meeting adjourned at 3:24 pm.*

Trent thanked the Council for participating.

Trent Reid, CTech
President

Sarah Campbell, CTech, RTMgr
Vice President
# ACTION SUMMARY

<table>
<thead>
<tr>
<th>Topic</th>
<th>Action required</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Government’s request for Council to approve pilot program for work camp inspectors</td>
<td>Circulate and review charter document inspector model concept for further review. It is necessary to bring all of the broad scope together as well as including WorkSafe and building code information to clarify for awareness.</td>
<td>Follow-up at September 12th, 2019 Meeting</td>
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<tr>
<td>Review of the proposed fee structure</td>
<td>Email complaint report to group, revise wording in recommendation with the 2020 fees and update at September meeting. Redo Appendix 2 – change BC Regulator fees and rename to PGA Regulator Fees Revise Appendix 2 and then table at September meeting as fees need to be reviewed and determined.</td>
<td>Follow-up at September 12th, 2019 Meeting</td>
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