



Shape a place
where people
want to be

Senior Policy Analyst

Auxiliary - 2 days per week

(This is a job share position that ends November 29, 2019, with the possibility of extension)

Location: 4730 Kingsway, Burnaby

Join us as we help shape the place people want to be – Metro Vancouver, one of the world’s most livable regions. The services and solutions we provide are the foundation of our region’s economic, ecological and social health. This includes the areas of regional growth planning, air quality, water, liquid and solid waste management, regional parks, affordable housing and community engagement to over 2.5 million residents. We don’t stop, we don’t close and we do what is right, for now and for future generations.

We invite you to bring your skills, passion, and expertise to help us in our commitment to sustain and enhance our region’s livability. We offer competitive salaries; exceptional benefit packages with valuable pension plan; employee wellness and recognition programs; and many diverse opportunities for professional growth and development.

We deliver the exceptional services and solutions that have helped make this one of the most special, livable communities in the world, and we want you to join us. Help us shape the future of the Metro Vancouver region, and shape the place people want to be.

Our Liquid Waste Services Department is seeking a Senior Policy Analyst who will be working in a team that tackles innovative wastewater challenges and opportunities, including energy and materials recovery opportunities and innovative wastewater technologies. You will perform a range of technical and project management work in the Management Systems and Utility Support - Utility Research and Innovation group, including design, document preparation, specifications, contract preparation and administration, budgetary oversight, cost estimates, scheduling, and report writing. This includes creating and reviewing feasibility studies, creating or revising policies to support projects, and identifying, creating, and implementing trials and/or full scale opportunities to achieve cost, regulatory, and/or sustainability improvements.

You are: a person who enjoys working on new and challenging issues, and is comfortable with uncertainty, working in a cautious regulatory-based setting, and trying many different approaches to ultimately get to meaningful solutions.

In this role, you will:

- Develop and make recommendations on strategies and policy proposals related to energy and materials management and regulatory issues; present and defend policy research, analysis and proposals to senior management.
- Perform reviews and analyses of the technical merits of proposed treatment systems and practices to determine whether controls work and measures are capable of achieving required standards; as requested.
- Draft revisions to bylaws; review effectiveness of existing regulatory code of practice for assigned areas; survey municipalities regarding the implementation of same; prepare reports on findings and makes recommendations for consideration by senior staff.
- Establish and maintain effective working relationships with staff, consultants, commercial enterprises and associations, municipal and other levels of government and non-governmental organizations; participate in or chair committees, task forces and working groups involving the general public or other stakeholders; make presentations to various internal and external groups; provide technical advice to a superior and/or political committees; provide technical assistance, direction and information to various stakeholders and staff.
- Keep abreast of developments in regulatory and energy and materials management options in other jurisdictions; undertake or directs major research studies and projects.
- Coordinate the work of consultants engaged in technical and research projects; monitor consulting services and ensure compliance with specifications and addresses related problems; may supervise technical staff in the absence of a superior.
- Performs related work as required.

To be successful, you have:

- University graduation with a degree in statistics, economics, environmental science, resource management, business administration or related discipline supplemented by related technical courses in chemistry or pollution control technology plus considerable related experience OR a Masters degree in a related discipline plus sound related experience OR an equivalent combination of training and experience.

- Thorough knowledge of provincial, regional and corporate programs, policies and best practices related to energy and materials management and regulatory issues.
- Considerable knowledge of the principles, practices, methods and techniques of researching, evaluating and analyzing data related to issues under review.
- Considerable knowledge of sources of data and current literature, trends and developments in fields related to the work.
- Considerable knowledge of by-laws and legislation related to energy and materials management programs and of applicable departmental objectives, rules and regulations.
- Considerable knowledge of the methods, principles and practices of operating computer and peripheral equipment and software applications related to the work.
- Ability to collect, analyze and interpret statistical, technical and narrative data and to prepare clear and concise studies, reports and correspondence.
- Ability to interpret and apply departmental regulations, to formulate strategies and prepare recommendations regarding policy alternatives to air and liquid regulatory problems, fees and related matters.
- Ability to communicate effectively orally and in writing and to make presentations.
- Ability to establish and maintain effective working relationships with a variety of internal and external contacts.
- Ability to direct and/or coordinate the work of consultants engaged in technical and research projects.
- Driver's License for the Province of British Columbia.

Our Vision:

Metro Vancouver seeks to achieve what humanity aspires to on a global basis – the highest quality of life embracing cultural vitality, economic prosperity, social justice and compassion, all nurtured in and by a beautiful and healthy natural environment.

Please follow this link <http://www.metrovancouver.org/about/careers/> to our Careers page where you can submit your application by October 16, 2018.