

City Nanaimo and Langford

Title Planning & Design Technologist

Branch Gas

Department Distribution

Affiliation IBEW

Job Status Full Time Regular

Salary/Rate of Pay \$37.42

Responsibilities

- 1.Co-ordinates the installation of main extensions and services by preparing work orders and service orders, ensuring all approvals are obtained and all foreign utilities are noted.
- 2.Stake service and main extensions ensuring proper standards are maintained and installations are assigned offsets.
- 3.Maintain a continuous record as to the status of each work order and service order.
- 4.Liaise with other utilities and municipalities to overcome problems resulting from the installation of mains and services.
- 5.Provide advice as to the location of mains and services to other utilities and municipalities and project department employees and assist them where required.
- 6.Prepare documentation and data required for road crossings, rail crossings and easements and follow-up to ensure approvals are obtained.
- 7.Document and follow up construction orders, work orders, etc. to ensure all approvals are obtained and that as-builts are received when the . projects are completed.
- 8.Maintain plan record files for all work completed.

Requirements

- 1.High school diploma or equivalent.
- 2.A valid Class 5 B.C. Driver's License.
- 3.Completion of a recognized post-secondary technology diploma in an appropriate discipline; or acceptable equivalent.
- 4.Certified (or eligible for certification) at the technologist level by the Applied Science Technologists and Technicians of British Columbia.
- 5.Two (2) years directly related, relevant experience.
- 6.Demonstrated computer literacy, including familiarity with applications software in use in the department, including SAP, AM/FM, CAFE, and the MS Office suite of applications.
- 7.Demonstrated oral and written communication skills.
- 8.Knowledge of gas distribution systems and installation practices, utilization and installation codes.
- 9.Knowledge of design and layout of municipal services, including water, sewer, telephone and power.

Openings are currently available in both Langford and Nanaimo

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