



ENGINEERING TECHNOLOGIST I

I

Posting Date: January 16, 2018
Department: Engineering
Schedule: 35 hours/week

Closing Date: January 29, 2018
Wage: \$32.04
Competition #: 18-13E

The **City of West Kelowna** is a vibrant, growing city located on the west shores of beautiful Okanagan Lake. Our employees consistently achieve remarkable results in a fast paced and innovative environment. The City of West Kelowna's Engineering Department has an opening for an Engineering Technologist I.

Position Duties and Responsibilities:

The Engineering Technologist will prepare preliminary estimates and reviews relating to engineering services, infrastructure and permit applications. The successful applicant will respond to routine Engineering inquiries with respect to road, water, sewer, drainage and street-lighting. This position will also compile Engineering information for capital projects and perform associated preliminary plan reviews along with reviewing, compiling and verifying GIS data and mapping. The Engineering Technologist will also be responsible for performing basic inspection services for capital projects.

Required qualifications:

- Grade 12 education, plus a diploma in Civil Engineering Technology, or equivalent combination of education and experience;
- Participation in a Civil Engineering Technology Co-op program or 1 year related experience;
- Demonstrated computer skills in Microsoft Office Suite (Outlook, Word, Excel, PowerPoint), Auto CAD, GIS Systems, etc.;
- Good knowledge of technical terms and procedures;
- Strong customer service skills and the ability to communicate established policies and procedures with tact and discretion;
- Excellent communication skills – verbal and written;
- Good organizational skills, with the ability to plan and prioritize effectively;
- Valid Class 5 B.C. Driver's License.

ALL APPLICATIONS MUST BE received by 4:30 pm on the above closing date at careers@westkelownacity.ca and must be complete, including all qualifications and experience relevant to the position.

We thank all applicants for applying; however only those selected for an interview will be contacted.

City of West Kelowna Human Resources | 2760 Cameron Road, West Kelowna, BC V1Z 2T6

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www.westkelownac.ca/jobs