



**City of Courtenay
Career Opportunity
“TECHNOLOGIST - ENGINEERING”**

The City of Courtenay invites applications for the position of "Engineering Technologist" in the Development Services Department. This is a union position subject to the terms and conditions in the collective agreement between the City and CUPE Local 556.

The Engineering Technologist reviews, interprets and provides project recommendations on approval of documentation relating to the design, construction and maintenance of municipal infrastructure and maintenance of municipal infrastructure projects related to subdivision and new development. This position also attends construction sites to review work under construction and supports project quality assurance; using GIS, AutoCAD, MS Office and other tools to produce engineering documentation and correspondence. Reporting to the Development Engineer, this position conducts field surveys and other related field data collection; and responds to administrative and public inquiries and may also participate in corporate and/or external committees as a representative of the Department.

Minimum qualifications include:

- Diploma in Civil Engineering Technology from a recognized educational institution, or equivalent academic training and experience
- Eligible for membership in Applied Science Technologists and Technicians of BC with the designation of ASCT or other equivalent eligible for Plumbing Inspectors Assoc. of BC membership
- Sound (3-4 years) in civil/municipal engineering field specifically related to subdivision and land development engineering service review
- Sound experience in the use of GIS, AutoCAD and related software, and survey instruments
- Experience supporting or acting as the Approving Officer, is considered an asset.
- Experience and/or formal training in Project Management are considered assets
- Thorough knowledge of civil engineering principles, terminology, practices and techniques
- Considerable knowledge of legislated civil construction codes and regulations
- Strong organizational, problem-solving, conflict resolution, interpersonal and communication skills
- Strong office computer skills
- Ability to deal with contractors and engineers in a professional and timely manner
- Ability to interpret and apply City and other bylaws, policies, procedures, engineering design standards and specifications
- Ability to work well as part of a team and independently
- Physical ability to stand and walk frequently throughout the day; occasionally attend and inspect construction sites including climbing in and out of ditches and trenches
- Ability to frequently work in inclement weather
- Valid BC Class 5 Drivers License

The successful applicant will also be required to provide a Criminal Records Check.

This is a full-time position available immediately. The 2017 hourly wage rates, based on a 40-hour workweek, are \$31.52 to start, \$33.16 after 3 months, and \$35.17 after 6 months. There will be a 2% increase in 2018.

Interested persons with the above qualifications should submit a resume and cover letter outlining how they meet the qualifications, no later than December 26, 2017.

To submit your application, go to www.courtenay.ca/jobs

We sincerely thank all applicants – only those short-listed for interviews will be contacted.