



Engineering Analyst

Full-Time Term (up to 12-months)

The Comox Valley is an attractive geographic location, rich in rural agriculture, vibrant urban, meandering coastline and dramatic mountains. There is unlimited possibilities of spectacular outdoor activities available through the region including the Gulf Islands.

At the CVRD, we work collaboratively, continually look toward the future and strive to be the change we wish to see in our communities. Our values – Respect, Integrity, Trust, and Social Responsibility - coupled with a commitment to leadership excellence and a resolute focus on serving the residents of the Comox Valley, help to create an organizational culture that's second to none.

The CVRD is seeking an Engineering Analyst to join our Engineering Services branch. This position supports CVRD's waste management services.

Our ideal candidate will be a self-starter who thrives in a fast pace environment. They have strong business acumen and are confident with stakeholder and project management methodologies. Having the ability to communicate effectively with all levels of stakeholders will be essential.

Ideally you will have at least three to four years of direct related experience and have applicable post-secondary education in the engineering field. Knowledge of or direct experience in local government/public administration will be considered an asset.

This position is responsible for technical support to waste management services. Major duties include but are not limited to:

- Technical assessments, studies and research to provide engineering analysis and guidance for the regional district on solid waste projects
- Coordinating and facilitating stakeholder engagement including provincial and federal agencies, First Nations, and community groups
- Preparation of grant applications and associated reporting requirements
- Coordinating request for proposals/quotations and construction tender bids and assists in the selection of successful proponents
- Project management of consulting and construction contracts, including contract management/administration, schedule and cost control, and documentation

This is a CUPE Local 556 position with a wage rate of \$37.77 per hour.

To review the complete job description and to apply go to the CVRD comoxvalleyrd.ca/jobs.

The closing date for this competition is 3pm on November 10, 2017.

We appreciate all applications; however, only short-listed candidates will be contacted.