

**Minutes of a Meeting of the  
COUNCIL of the  
APPLIED SCIENCE TECHNOLOGISTS AND TECHNICIANS OF BC  
February 21, 2008 – Sheraton Guildford Hotel, Surrey, B.C.**

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Present:	Martin Dunsmuir, ASCT Nancy Fowler, ASCT Darrin Heisler, ASCT Bill MacPherson, ASCT ( <i>late</i> ) John McNeill, CTech, CHRP	John Murphy Dave Rutherford, ASCT, BCLS, CLS Janet Scott, ASCT Keith Switzer, ASCT Keith Trulson, ASCT, EngL Graham Wickham, ASCT
Staff:	Cindy Aitken John Leech, ASCT, CAE John Shortreid, ASCT, CLS	Manager, Events Executive Director & Registrar Associate Registrar
Absent:	Jim Blake, MBA, CA Doug Carter, CTech	Prakash Joshi, ASCT, EngL Ken Lee, ASCT
Guests:	Guy Lemieux, PEng	APEGBC Representative (8:00 – 9:30 pm)

President Darrin Heisler called the meeting to order at 8:00 pm. Council participated in a round table introduction and President Heisler introduced APEGBC Representative Guy Lemieux, PEng and thanked him for attending.

1. **Approval of Agenda**

The Agenda was approved as presented:

2. **Approval of Minutes**

The Minutes (*in Addendum*) of September 27, 2007, October 24, 2007 (Conference Call) and November 2, 2007 were presented for approval.

**08-01:** *That the Minutes of Council of September 27, 2007, October 24, 2007 (Conference Call) and November 2, 2007 be approved as presented.*

M/S/C

The Council Minutes will be posted on the ASTTBC Website.

3. **ACTION AGENDA**

**GOAL #1 – PROFESSIONAL LEGISLATION & REGULATION**

3.1.1 ASTT Regulation Changes

Council received for information a Report on Changes to ASTT Regulations – Issues and a copy of the ASTT Regulations – Issues Paper dated February 9, 2008.

**08-02:** *That the Changes to ASTT Regulations - Issues Paper, February 9, 2008 be received for information. FURTHER, that the Executive Director be requested to develop a full proposal to change the ASTT Regulations in keeping with the issues identified.*

M/S/C

**GOAL #2 – RIGHTS TO PRACTICE**

3.2.1 Guides to Professional Practice (Report to Come)

This item was TABLED to the next meeting of Council.

**GOAL #3 – PROFESSIONAL STANDARDS**

3.3.1 FMRB Transfer to ABCFP

Council received for information a Report on the Transfer of FMRB from ASTTBC to ABCFP and a copy of Umbrella Statements regarding the Scope of Practice, Rights, Responsibilities and Privileges of potential ABCFP CFMS Associate Members.

**08-03:** *That the proposed statement, ‘Umbrella Statements regarding the Scope of Practice, Rights, Responsibilities and Privileges of potential ABCFP CFMS Associate Members’, be endorsed generally as a fair and equitable approach to the transfer of FMRB from ASTTBC to ABCFP; and that the Executive Director, working with the FMRB Chair and others designated by the Executive Director, be authorized, subject to endorsement by ATCs and ATEs currently registered with ASTTBC, to conclude final arrangements with ABCFP on the transfer of FMRB from ASTTBC to ABCFP, said arrangements to include an agreed scope of practice for the ATE and ATC and financial consideration for ASTTBC’s investment over some 15 years. The Executive Director requires no further approvals to conclude an arrangement and affect the transfer of members. The Executive Director is asked to report final outcomes to ASTTBC Council.*

M/S/C

3.3.2 OWRP Policy re Type 3 Systems

Council received for information a Report on Onsite Wastewater Registration Program Policy.

**08-04:** *That the Onsite Wastewater Registration Program Policy for the certification and registration of ROWPs in the category of Type 3 Planner be approved.*

M/S/C

## **GOAL #8 – GOVERNANCE AND MANAGEMENT**

### 3.8.1 Work Plan 2007 - Report

Council received for information a Report on the 2007 Work Plan and a copy of the Work Plan 2007 dated February 7, 2008.

**08-05:**            *That the Report on 2007 Work Plan be received for information.*

M/S/C

### 3.8.2 Board Appointments

Council received for information a Report on ASTTBC Board Appointments and a list of all the Board Appointments with terms of Appointment.

**08-06:**            *That the 2008/2009 Board lists be approved.*

M/S/C

### 3.8.3 Life Member for Technical Specialists

Council received for information a Report on Life Member status for Technical Specialists.

**08-07:**            *That the Registrar be requested to prepare an appropriate policy that will allow for 'Life Member' status for Technical Specialists who have made a significant contribution to the growth and development of the Association and of Technical Specialist certifications.*

M/S/C

### 3.8.4 ASTTBC Awards

Council received for information a Report on ASTTBC Awards and a list of Awards to be presented at the AGM.

**08-08:**            *That the following Awards be approved:*

-	<i>Tom Roemer, MSc, EdD</i>	Certificate of Appreciation
-	<i>Uwe Naumann, AScT, CPI</i>	Certificate of Appreciation
-	<i>Ariel Estrada, AScT</i>	Service Award
-	<i>Michelle Nakano, AScT</i>	Service Award
-	<i>Janet Humphrey, AScT</i>	Service Award
-	<i>Bruce Stevens, AScT</i>	Service Award
-	<i>Jim Dickey, CTech</i>	Service Award

M/S/C

### 3.8.5 ASTTBC Donation to FEAT

John Leech gave a verbal Report on ASTTBC's Donation to FEAT. John noted that a large cheque presentation in support of FEAT's 500 by 50 Fundraising Campaign will be made at our Awards & Recognition Celebration in October.

**08-09:**            *That \$25,000. be allocated to FEAT to support the 500 by 50 Campaign.*  
M/S/C

**3.8.6 Volunteer Leadership Program**

Council received for information a Report on the Volunteer Leadership Program – Vision, Mission and Goals and a copy of Tech TEAM! ASTTBC Volunteer Program dated February 9, 2008.

**08-10:**            *That the Vision, Mission and Goals of the Volunteer Leadership Program be approved. The Executive Director is requested to fully develop the Program, reporting to Council at appropriate intervals.*

M/S/C

**3.8.7 50<sup>th</sup> Anniversary Launch and Plans**

Council received for information a Report on Celebrating ASTTBC's 50<sup>th</sup> Anniversary and a copy of the 50<sup>th</sup> Anniversary Celebration Mission Statement. Executive Director & Registrar John Leech gave a Power Point Presentation on the 50<sup>th</sup> Anniversary and asked Council to vote on their favorite 50<sup>th</sup> Anniversary Logo Design.

**08-11:**            *That the Executive Director launch the 50<sup>th</sup> Anniversary Celebration Plans, with likely components to include: 50<sup>th</sup> Logo with Slogan, Banners, Home Page on the WEB, Commemorative Plaque, Premier & MLAs invited to Events, Awareness Campaign, ASTTBC Monograph, Collectible Regalia, etc...*

M/S/C

**3.8.8 ACETTPEI and ASTTBC MoA**

Council received for information (*in Addendum*) a Report on ACETTPEI and ASTTBC MoA and a copy of the Memorandum of Agreement between the two Associations.

**08-12:**            *That the Executive Director and President be authorized to enter into a Memorandum of Agreement with the ACETTPEI to cooperate in areas of mutual interest. The President and Executive Director will reference the attached draft MoA, and are authorized to adapt this proposal as appropriate to best suit the needs of ACETTPEI and ASTTBC.*

4.            **INFORMATION AGENDA**

**4.8.1 Member Survey Preliminary Results**

Council received for information (*in Addendum*) a Report on the ASTTBC Member Survey 2007 Preliminary Results. John Leech highlighted some of the Survey Results.

**08-13:**            *That the Member Survey Preliminary Results be received for information.*

M/S/C

5. **Reports**

5.1 President's Report

Council received for information the President's Report to Council dated October 27<sup>th</sup> – February 2008. President Darrin Heisler gave a verbal report on the meetings he has attended and the activities in which he has been involved over the last few months.

**08-14:** *That the President's Report be received for information.*

M/S/C

5.2 Executive Director's Report

Council received for information the Executive Director's Report (#54) covering the period from September 1, 2007 – January 31, 2008. John Leech updated Council on new issues and items of interest.

The Executive Director's Report will be posted on the ASTTBC Website.

**08-15:** *That the Executive Director's Report (#54) dated February 2008 be received for information.*

M/S/C

5.3 Registrar's Report

Council received for information the Registrar's Report dated February 21, 2008 including Complaints Statistics, Year End Membership Statistics and various Graphs and Reports.

The Registrar's Report will be posted on the ASTTBC Website.

**08-16:** *That the Registrar's Report dated February 21, 2008 be received for information.*

M/S/C

5.4.1 CCTT Director's Report

Council received for information (*in Addendum*) the CCTT Director's Report. CCTT Director Martin Dunsmuir reported on a BOD Meeting he attended February 8-10, 2008. Martin also updated Council on CCTT issues and items of interest.

5.5 Governance

5.5.1 Council Evaluation Form – November 2, 2007

Council received for information the Council Evaluation results from the November 2, 2007 meeting. Generally good comments on the meeting.

6. **Other Business**

a) SPEATBC Sponsorship

President Darrin Heisler put forward a suggestion that ASTTBC support SPEATBC with sponsorship of their annual event.

b) Greetings from APEGBC Rep - Guy Lemieux, PEng

Guy Lemieux thanked Council for the invitation to attend. Guy noted that “Council is a well working machine” and congratulated the Directors.

7. **Date of 2008 Meetings:**

The next **Council Meeting** is scheduled for **Thursday, May 22<sup>nd</sup> at 3:00 pm** at the Coast Hotel & Convention Centre, Langley. All Council are invited to our ***Annual General Meeting*** on Friday, May 23<sup>rd</sup> at the Coast Hotel, Langley. Please watch for your AGM Registration Form in the ASTT News.

8. **Adjournment**

**08-17:**        *That the meeting adjourn at 9:30 pm*

M/S/C

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Darrin Heisler, ASCT  
President

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Bill MacPherson, ASCT  
Secretary-Treasurer