

**Minutes of a Meeting of the
COUNCIL of the
APPLIED SCIENCE TECHNOLOGISTS AND TECHNICIANS OF BC
November 2, 2007 – Pan Pacific Hotel, Vancouver, B.C.**

Present:	Jim Blake, MBA, CA Doug Carter, CTech Darrin Heisler, ASCT (<i>Late</i>) Prakash Joshi, ASCT, EngL Bill MacPherson, ASCT (<i>Late</i>)	John McNeill, CTech, CHRP John Murphy Dave Rutherford, ASCT, BCLS, CLS Keith Switzer, ASCT Keith Trulson, ASCT, EngL
Staff:	Cindy Aitken John Leech, ASCT, CAE John Shortreid, ASCT, CLS	Manager, Events Executive Director & Registrar Associate Registrar
Absent:	Martin Dunsmuir, ASCT Nancy Fowler, ASCT Ken Lee, ASCT	Janet Scott, ASCT Graham Wickham, ASCT
Guests:	Margaret Li, PEng	APEGBC Vice President

President Darrin Heisler called the meeting to order at 2:30 pm. President Heisler introduced APEGBC Vice President Margaret Li, PEng and thanked her for attending.

1. **Approval of Agenda**

The Agenda was approved as presented.

2. **Approval of Minutes of September 27th and October 24th, 2007**

The Council Minutes of September 27, 2007 and October 24, 2007 were deferred to the next meeting of Council.

3. **ACTION AGENDA**

GOAL #1 – PROFESSIONAL LEGISLATION & REGULATION

3.1.1 TILMA MoA Between ASET and ASTTBC

Council received for information a Report on the TILMA Memorandum between ASET and ASTTBC and a copy of the unsigned Memorandum of Agreement.

Executive Director & Registrar John Leech highlighted key points of the MoA.

07-80: *That the proposed ASET – ASTTBC Memorandum of Agreement on TILMA be approved in principle and that the President and Executive Director are authorized to approve amendments within the spirit of the draft MoA and then, when approved by ASET, to sign the Agreement.*

M/S/C

3.1.2 BDIBC Positions and Requests re Relationship with AIBC

John Leech gave a verbal overview of BDIBC's requests and summarized discussions/positions. The Council had earlier reviewed two documents: 'Background and Legal Foundation of Professional Regulation of Building Designers and of BDIBC', and 'ASTTBC Council Response to Requests of BDIBC'. Council indicated that these draft documents would form the basis for Council's communique with the BDIBC Board.

07-81: *That the draft documents 'Background and Legal Foundation of Professional Regulation of Building Designers and of BDIBC', and 'ASTTBC Council Response to Requests of BDIBC' be approved in principle as the basis for Council's communication with the BDIBC Board. The Documents, when finalized, will be communicated to the BDIBC Board.*

M/S/C

ASTTBC President will meet with the BDIBC President.

GOAL #3 – PROFESSIONAL STANDARDS

3.3.1 Board Policy re Content of Register

Council received for information a Report on the Policy for 'Contents of the Register of Members' (15.0). Associate Registrar John Shortreid noted that there have been requests from members to use their preferred first name rather than their legal name.

07-82: *That the Board of Examiners Policy for 'Contents of the Register of Members' be approved:*

15.0 Contents of the Register of Members

The Contents of the Register of Members will indicate a member provided 'preferred' first name, rather than their 'legal' first name. The Register will default to the legal first name if no preferred name is indicated in the database.

M/S/C

3.3.2 Board Policy 6.3 re Registration in other Discipline

Council received for information a Report on Revisions to Board of Examiners Policy 6.3 'Certification in a Discipline other than that in which the individual graduated' and a copy of the current policy and the revised policy.

07-83 *That the revisions to the Board of Examiners Policy 6.3 'Certification in a Discipline other than that in which the individual graduated' be approved.*

M/S/C

3.3.3 Fire Verification as NEW Discipline

Council received for information a Report on Verification of Fire Alarm Systems as a new category of certification in the Fire Protection Certification Board Policy. John Leech reported that this new category of certification will eliminate concerns with inconsistency.

07-84 *That the Fire Protection Certification Board Policy to include the new category of certification, 'Verification of Fire Alarm Systems' be approved.*

M/S/C

3.3.4 Board Appointments

Council received for information a Report on Board Terms of Office and a copy of the Guidelines and proposed terms of office for each board member.

07-85 *That the proposed Board Terms of Office dated November 2, 2007 be approved.*

M/S/C

GOAL #8 – GOVERNANCE AND MANAGEMENT

3.8.1 Appointment of Dave Boswell, ASCT, RBD to Council

Council received for information a Report to appoint Dave Boswell, ASCT, RBD to fill the vacant position on Council. Council was in general agreement that Dave Boswell be interviewed by the Nominations Committee.

07-86 *That the BDIBC nomination of Dave Boswell, ASCT, RBD to fill the vacant position on Council be forwarded to the Nominations Committee for consideration.*

M/S/C

3.8.2 SITEBC-ASTTBC MoU

Council received for information a Report on the MoU between SITBC & ASTTBC and a copy of the unsigned Memorandum of Understanding.

07-87: *That the proposed Memorandum of Understanding between ASTTBC and SITEBC be approved in principle and signed by ASTTBC President.*

M/S/C

6. Other Business

a) Statement of Collaboration Between ASTTBC and APEGBC

President Heisler gave a verbal update on the Statement of Collaboration between ASTTBC and APEGBC. President Heisler noted that this is still in the works and it appears we are “back on the rails”.

7. **Date of 2008 Meetings:**

The next **Council Meeting** is scheduled for **Thursday, February 21st, 2008** at 3:00 pm at the Sheraton Guildford Hotel, Surrey. Other meeting dates are: **May 22, September 25 and October 24, 2008.**

8. **Adjournment**

07-88: *That the meeting adjourn at 3:45 pm*

M/S/C

Darrin Heisler, ASCT
President

Bill MacPherson, ASCT
Secretary-Treasurer