

**Minutes of a Meeting of the  
COUNCIL of the  
APPLIED SCIENCE TECHNOLOGISTS AND TECHNICIANS OF BC  
September 27, 2007 – Sheraton Guildford Hotel, Surrey, B.C.**

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Present:	Jim Blake, MBA, CA Doug Carter, CTech Martin Dunsmuir, ASCT Nancy Fowler, ASCT Darrin Heisler, ASCT Prakash Joshi, ASCT, EngL Ken Lee, ASCT	Bill MacPherson, ASCT John Murphy Dave Rutherford, ASCT, BCLS, CLS Bruce Stevens, ASCT Keith Switzer, ASCT Keith Trulson, ASCT, EngL
Staff:	Cindy Aitken John Leech, ASCT, CAE John Shortreid, ASCT, CLS	Manager, Events Executive Director & Registrar Associate Registrar
Absent:	John McNeill, CTech, CHRP Janet Scott, ASCT	Graham Wickham, ASCT
Guests:	Carson Nofle, ASCT, RBD Joe Rommel, ASCT, CRD Glenn Pellegrin, PEng	Past President, BDIBC & ASTTBC (1:30 – 3:00) President, BDIBC (1:30 – 3:00) APEGBC Representative (5:30 – 8:50)

The Meeting of Council was convened in various formats to suit the differing circumstances, as follows:

1:30 – 3:00	Open Session with BDIBC
3:00 – 4:30	Closed Session to consider Member Appeal
4:30 – 5:30	Council Workshop (Closed)
6:30 – 8:50	Open Session

**President Heisler called the Council to order at 1:30pm and welcomed Joe Rommel and Carson Nofle to the meeting.** President Heisler noted that Joe and Carson would make a presentation on behalf of the Building Designers Institute of BC (an institute within ASTTBC). By way of introduction it was noted that BDIBC has been involved in a Joint Task Force (TF) with AIBC, as agreed between ASTTBC and BDIBC.

Joe Rommel, BDIBC President and Carson Nofle, BDIBC Board Member introduced themselves and thanked Council for their time. Council received a hand out (also in Agenda package) of the letter that was sent to all BDIBC Members. It was noted during the meeting that this letter was sent out without input or comment from ASTTBC. The BDIBC Board had decided, it was learned, that BDIBC would not provide a copy to ASTTBC in advance of the mailing.

Carson Nofle read key points from the letter, in which BDIBC outlined the work of the AIBC JTF. Carson reported that 61 BDIBC Members responded to the letter and that he has received almost 100% positive feedback to the concept of joining with AIBC in a new regulatory model based on a one act – one association (1A-1A) involving Architects, Building Designers and Interior Designers. While Landscape Architects were invited to participate they declined to be involved with a 1A-1A model. Carson provided Council with several key points of interest to building designers:

- AIBC is seeking changes to the Architects Act
- AIBC is inviting those directly involved with architectural design to be involved under 1A-1A
- BDIBC believes AIBC is offering something that has long been sought after by Designers
- AIBC has offered a scope of practice which includes Part 9 for RBD and 2 units for CRD
- Building Designers will have full membership in AIBC
- Two seats on Council will be open to Building Designers and one for Interior Designers

Several points were raised by members of ASTTBC Council and staff:

- ASTTBC was directly involved with AIBC in a JTF until AIBC decided that ASTTBC was no longer welcome because of ASTTBC's interest in pursuing 'umbrella legislation' and interest in exploring other models than the 1A-1A
- ASTTBC believes ASTTBC-registered building designers would prefer to continue to be regulated into the future by ASTTBC provided they have an acceptable scope of practice. It was noted that this approach, made at BDIBC Board and other meetings, has never been challenged
- ASTTBC is exploring other models, including the one act – 2 association model recently enacted in Alberta. In the field of building design this model, if applied in BC, would take the form of a reference of ASTTBC-registered designers in the Architects Act and the designers continue to be regulated by ASTTBC with the possible involvement of AIBC
- ASTTBC believes another model worth considering, albeit with adaptations, is the exemption which is granted technologists and technicians in Saskatchewan Architects Act, albeit with changes to suit ASTTBC members' interests
- ASTTBC is quite concerned that ASTTBC members do not have full and adequate information on the options being considered. ASTTBC members have, to this point, received the BDIBC letter which presents only the 1A-1A option. ASTTBC will ensure that ASTTBC-registered members are fully informed on all options being considered
- ASTTBC is seeking a scope of practice beyond that being offered to BDIBNC by AIBC, including small commercial and industrial for RBDs, a limited license, and broader scope for the CRDs (more than 2 units per site)
- ASTTBC is convinced that until the BC Government considers the proposals the 1A-1A is only one option and that other options will surely be factored into decision-making as legislation goes forward.

Following dialogue on the issues, Joe & Carson requested from ASTTBC: a) transfer of files from ASTTBC to AIBC; b) financial support to cover legal and other costs incurred; c) that ASTTBC have NO direct communication with BDIBC Members on this issue.

Carson & Joe asked that Council consider their requests. President Heisler thanked Joe and Carson for attending.

**Council adjourned the meeting to 6:30pm.**

**President Darrin Heisler re-convened the meeting at 6:40 pm.** Darrin Introduced APEGBC Council member, Glenn Pellegrin PEng. Glenn thanked Council for the invitation to attend and brought greetings from APEGBC.

1. **Approval of Agenda**

The Agenda was approved with the following additions under Other Business:

- a) Motion carried from In-Camera Workshop re: Appeal
- b) Letter to Darrin Heisler, Council & John Leech from Joe Rommel, BDIBC President and Carson Nofle, BDIBC Board Member, JTF Rep.

2. **Approval of Minutes of May 24, 2007**

The Council Minutes of May 24, 2007 were presented for approval.

**07-53:** *That the Minutes of Council of May 24, 2007 be approved as presented.*

M/S/C

The Council Minutes will be posted on the ASTTBC Website.

3. **ACTION AGENDA**

**GOAL #1 – PROFESSIONAL LEGISLATION & REGULATION**

**3.1.1 Professional Regulation Options Going Forward**

Council received a hand-out for information of a Statement on Professional Legislative Models Governing Technology Professionals, Draft #3 dated September 27, 2007. This item was discussed in the in-camera session.

**07-54:** *That the ‘ASTTBC Statement on Professional Legislative Models Governing Technology Professionals’, September 27, 2007, be approved. The Executive Director is requested to communicate this decision to ASTTBC members, the BC Government and other stakeholders.*

M/S/C

**3.1.2 Professional Regulation of Architectural / Building Technologists and Technicians / Designers**

Council received a hand-out for information on Legislative Models with Specific Issues Requiring Attention.

**07-55:** *That ASTTBC will continue to explore various legislative options as pertains to the field of architectural technology / building design. Further statements on this will be made as circumstances warrant.*

M/S/C

### 3.1.3 APEGBC – ASTTBC Collaboration

Council gave consideration to APEGBC's proposal to enter into an agreement with ASTTBC on future legislative models in the broad fields of engineering and geoscience, which would include 'professional engineering' and 'engineering technology'. During the Council Workshop President Heisler and other Officers provided an overview of the discussions to date. It was noted that the APEGBC Executive has been authorized by APEGBC Council to enter into an agreement. ASTTBC Officers have indicated a general interest in pursuing discussions with APEGBC regarding future legislative models.

**07-56:** *That the APEGBC proposal to enter into an agreement with ASTTBC on the matter of jointly pursuing future legislative models be approved in principle and that the Officers be authorized to pursue such an agreement.*

M/S/C

## **GOAL #2 – RIGHTS TO PRACTICE**

### 3.2.1 Guides to Professional Practice

Council received for information a Report on Guides to Professional Practice – Biomedical, Electrical, Electronics, Geomatics and Mechanical and DRAFT copies of each of the Guides.

**07-57:** *That the Guides to Professional Practice in the following fields be approved for implementation:*

*Bio-medical Engineering Technology Services, Draft – Sept. 10, 2007*

*Electrical Technology Design Services for Building Projects, Draft – Sept. 10, 2007*

*Electronics Technology Services, Draft – May 24, 2007 (R)*

*Geomatics Technology Services, Draft – May 24, 2007 (R)*

*Mechanical Technology Design Services for Building Projects, Draft – May 24, 2007 (R)*

M/S/C

## **GOAL #3 – PROFESSIONAL STANDARDS**

### 3.3.1 Onsite Wastewater Registration Program Policy

Council received for information a Report on the Revised Onsite Wastewater Registration Program Policy and a copy of the OWRB Policy dated September 27, 2007.

**07-58:** *That the Onsite Wastewater Registration Program Policy and Appendices dated September 27, 2007 for registration and certification of ROWPs in categories for Type 1 and Type 2 systems be approved.*

*FURTHER, that the certification and registration of ROWPs in the category of Type 3 Planner, with final approval only subject to comments received from the other stakeholders of the Sewerage Systems Leadership Council be approved in principle.*

M/S/C

### 3.3.2 Registered Technology Manager Certification Policy

Council received for information a Report on Registered Technology Manager Certification Policies and a copy of the Policies, Draft #6 dated September 13, 2007. Executive Director John Leech gave a brief overview on the RTMgr Certification and called on Bruce Stevens, who completed the majority of the work on the proposed policy, to provide further details. Bruce comments on key components of the proposal and noted that implementation is scheduled for February 2008. The proposal will be posted on the ASTTBC website with request for comment from members and other interested parties.

**07-59:** *That the Registered Technology Manager Certification Policy be approved in principle and sent to Members for review & comment by January 15, 2008.*

*FURTHER, that the proposal be presented to Council for final approval at the February 2008 meeting.*

M/S/C

## **GOAL #4 – PROFESSIONAL RECOGNITION**

### 3.4.1 WorkSafe BC Occupational Health and Safety Regulations

Council received for information a Report on WorkSafe Occupational Health & Safety Regulations.

**07-60:** *To better serve the public interest and to fully enable all qualified practitioners, that ASTTBC seek full and appropriate recognition as ‘qualified professionals/persons’ within all areas of the WorkSafe Occupational Health & Safety regulation of interest and relevant to ASTTBC-registered professionals.*

M/S/C

### 3.4.2 ASET – ASTTBC MoA

President Darrin Heisler gave a verbal report on the ASET – ASTTBC MoA. John Leech also gave a verbal report on mobility and TILMA. Council was in general agreement that a draft MoA be developed and circulated by email, to be considered at a future meeting of Council.

## **GOAL #6 – TECHNOLOGY EDUCATION & CAREERS**

### 3.6.1 Engaging First Nations in Technology Careers

Council received for information a Report on Engaging First Nations in Technology Careers. Executive Director John Leech gave a brief explanation on ASTTBC’s involvement with the First Nations people and reported that ASTTBC will be participating at the first in BC First Nations Science and Technology Career Fair.

**07-61:** *That ASTTBC take a leadership role in advancing technology education and careers with First Nations communities.*

M/S/C

## **GOAL #8 – GOVERNANCE AND MANAGEMENT**

### 3.8.1 Budget 2007 Revised

Council received for information a Report on the Budget 2007 REVISED and a bound copy of the Budget under separate cover. Secretary Treasurer Bill MacPherson reported that in general “finances are in good order” and he supports and is satisfied that the Revised budget will best serve the current requirements of ASTTBC.

**07-62:**            *That the 2007 Budget REVISED be received for information.*

M/S/C

### 3.8.2 Financial Statement – August 2007

Council received for information a Report on the August Financial Statement, including a copy of the Statement of Revenue and Expenses dated August 31, 2007. Secretary Treasurer Bill MacPherson noted that he continues to monitor the financial health generally of the Association and is satisfied that finances are managed very well and that the current fiscal year appears on track to meet Budget targets.

**07-63:**            *That the August 2007 Statement of Revenue and Expenses be received for information.*

M/S/C

### 3.8.3 Work Plan 2008

Council received for information a Report on the Work Plan 2008 and a bound copy of the Work Plan under a separate cover.

**07-64:**            *That the Work Plan 2008 be approved as direction for the Executive Director in the allocation of resources for fiscal 2008.*

M/S/C

### 3.8.4 2008 Dues, Fees and Budget

Council received for information a Report on the 2008 Annual Dues, Fees and Budget and a bound copy of the information under separate cover. Secretary Treasurer Bill MacPherson reported that he has reviewed and is supportive of the proposal as submitted by the Executive Director.

**07-65:**            *That the 2008 Annual Dues and Fees be approved.*

*FURTHER, that the 2008 Budget be approved as a guide for the Executive Director in the management of the business of the association. The Executive Director may adjust the Budget during the course of the year to meet changed circumstances and priorities.*

M/S/C

### 3.8.5 Date of the ASTTBC Annual General Meeting 2008

Council received for information a Report on the Date of the ASTTBC Annual General Meeting 2008.

**07-66:** *That the 2008 Annual General Meeting of ASTTBC be convened Friday, May 23, 2008 at a location in Greater Vancouver to be determined by the Executive Director and Registrar.*

M/S/C

### 3.8.6 Appointment of Nominating Committee & Resignation of Bruce Stevens

President Heisler noted that Bruce Stevens has stepped down from his position on Council because of a career change which in part has led to engagement as a consultant with ASTTBC. President Heisler thanked Bruce for his services. During the dinner break Bruce thanked Council for the opportunity to serve, indicating he looks forward to new career opportunities as well as those involving service to ASTTBC.

Council received for information a Report on the Appointment of Nominating Committee in which Council is asked to appoint the Nominating Committee for 2008 - 2009.

**07-67:** *That Past President Keith Switzer, ASCT (Chair), Tim Murphy, ASCT, MBA, Bob Colclough, ASCT, Marsh Heinekey, ASCT and Dan Mooney, ASCT be appointed to the Nominating Committee to carry out responsibilities assigned to the Committee in the ASTT Regulations, including preparing a slate of Officers and Directors for ASTTBC Council for 2008-2009.*

M/S/C

Executive Director John Leech noted that the Nominating Committee has decided it will find a replacement for Bruce Stevens. Council indicated it is supportive of this decision.

### 3.8.7 ASTTBC Awards

Council received for information a Report on ASTTBC Awards including a list of proposed Award Recipients. Manager, Events Cindy Aitken noted that this was the first year that Award Nomination Forms were made available on our website and that we received some outstanding Nominations. Executive Director John Leech highlighted each of the Nominations.

<b><u>07-68:</u></b>	<i>Dena Vergamini, CTech</i>	<i>Prof. Leadership Award for Women in Technology</i>
	<i>Crystal Wegner, ASCT, CCA</i>	<i>Prof. Leadership Award for Women in Technology</i>
	<i>Morrison Hershfield Ltd.</i>	<i>Employer Award for the Enhancement of Career Success of Women as Technology Professionals</i>
	<i>Grant Lachmuth, ASCT</i>	<i>Advanced Technology Awards</i>
	<i>Richard Margetson, ASCT, CPWI</i>	<i>Professional Achievement – Business</i>
	<i>Lyle Killough, ASCT</i>	<i>Professional Achievement – Community Service</i>
	<i>Keith Switzer, ASCT</i>	<i>Life Membership</i>
	<i>Brian Canfield</i>	<i>Honorary Membership</i>
	<i>Gordon Gore</i>	<i>Honorary Membership</i>
	<i>Joanne Niwranski</i>	<i>Certificate of Appreciation</i>

M/S/C

### 3.8.8 Certificate for 40 and 50 Years of Continuous Membership

Council received for information a Report on Certificates for 40 and 50 years of continuous membership.

**07-69:** *That a special certificate be approved for ASTTBC members who have enjoyed 40 or 50 years of continuous membership and that this certificate normally be presented at the AGM.*

M/S/C

3.8.9 Celebrating ASTTBC's 50<sup>th</sup> Anniversary

Council received for information a Report on Celebrating ASTTBC's 50<sup>th</sup> Anniversary.

**07-70:** *That the Executive Director be requested to launch a special 50<sup>th</sup> Anniversary Celebration Program to commence with the AGM 2008 and conclude with the AGM 2009.*

M/S/C

3.8.10 Council Meeting Schedule 2008

Council received for information a report on the Council Meeting Schedule 2008.

**07-71:** *That the regular schedule of Council meetings for 2008 be established as follows: February 21; May 22; September 25; October 24.*

M/S/C

4. **INFORMATION AGENDA**

5. **Reports**

5.1 President's Report

President Darrin Heisler handed-out for information his President's Report. President Heisler gave a verbal report on the meetings he has attended and the activities in which he has been involved over the last few months.

**07-72:** *That the President's Report be received for information.*

M/S/C

5.2 Executive Director's Report

Council received for information the Executive Director's Report (#53) covering the period from May 1, 2007 – August 31, 2007. John Leech updated Council on new issues and items of interest.

The Executive Director's Report will be posted on the ASTTBC Website.

**07-73:** *That the Executive Director's Report (#53) dated September 27, 2007 be received for information.*

M/S/C

5.3 Registrar's Report

Council received for information the Registrar's Report dated September 27, 2007 including Membership & Technical Specialist Groups Statistics, Complaint Statistics and a PRB Investigation & Discipline Summary.

The Registrar's Report will be posted on the ASTTBC Website.

**07-74:** *That the Registrar's Report dated September 27, 2007 be received for information.*

M/S/C

5.5 Governance

5.5.1 Council Evaluation Form – May 24, 2007

Council received for information the Council Evaluation results from the May 24, 2007 meeting. Generally good comments on the meeting.

5.6 CCTT

5.6.1 CCTT Director's Report

Council received a hand-out for information of the CCTT Director's Report. CCTT Director Martin Dunsmuir gave a verbal update on CCTT issues and items of interest.

6. **Other Business**

a) BDIBC Presentation

President Darrin Heisler referred members of Council to the earlier presentation from Joe Rommel and Carson Noftle. Darrin also referred Council to various pieces of correspondence, including a letter offering an apology for the decision to send the BDIBC letter out without prior consultation with ASTTBC.

**07-75:** *That Council authorize the Officers to prepare information that needs to be communicated to members relevant to legislative issues of interest to ASTTBC members registered in Building Technology, and specifically those offering services in architectural technology / building design. FURTHER, that the Officers formulate recommendations for the next meeting of Council.*

M/S/C

7. **Date of 2007 Meetings:**

The next **Council Meeting** is scheduled for Friday, November 2<sup>nd</sup> at 12:00 noon at the Pan Pacific Hotel, Vancouver. All Council are invited to our ***Awards & Recognition Celebration*** on Saturday, November 3, 2007 at the Pan Pacific, Crystal Ballroom.

8. **Adjournment**

**07-76:** *That the meeting adjourn at 8:50 pm*

M/S/C

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Darrin Heisler, ASCT  
President

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Bill MacPherson, ASCT  
Secretary-Treasurer