

**Minutes of a Meeting of the  
COUNCIL of the  
APPLIED SCIENCE TECHNOLOGISTS AND TECHNICIANS OF BC  
April 7, 2011 – CONFERENCE CALL**

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Present:	Clarissa Brennan, AScT Jim Blake, MBA, CA Doug Carter, CTech Richard Cave, AScT Russell Dobie, AScT	Bill MacPherson, AScT Ken McNames, CTech, CPI John Murphy Dave Rutherford, AScT, BCLS, CLS Keith Trulson, AScT, EngL
Staff:	Cindy Aitken John Leech, AScT, CAE John Shortreid, AScT, CLS	Manager, Governance & Events Executive Director Registrar
Absent:	John Meldrum, AScT, RSD Darrin Heisler, AScT	Bob Prasad, AScT, RTMgr Trent Reid, CTech
Guests:	Frank Denton, PEng Jeff Holm, PEng Janet Sinclair Gillian Pichler, PEng	APEGBC President APEGBC Vice President APEGBC Chief Operating Officer APEGBC Director, Registration

President Doug Carter called the meeting to order at 4:30 pm. President Carter thanked the APEGBC Representatives for joining our Conference Call.

1. **Approval of Agenda**

The Agenda was approved as presented.

2. **Approval of Minutes**

The Minutes of February 3, 2011 were presented for approval.

**11-17:**        *That the Minutes of Council of February 3, 2011 be approved.*

M/S/C

The Council Minutes will be posted on the ASTTBC Website.

3. **ACTION AGENDA**

**GOAL #1 – PROFESSIONAL LEGISLATION & REGULATION**

3.1.1 Amendments to Regulation 4.7 (e)

Council received for information a Report on the Amendments to Regulation 4.7 (e).

**11-18:** *That the following Regulation Amendment be approved.*

e) *Discipline Committee*

*The Discipline Committee will be appointed by the Practice Review Board from members or registrants of the Association or representatives from appropriate professional associations, excepting members of Council and the Practice Review Board, and in accordance with the Regulations. The number of members of the Discipline Committee will be determined by the Practice Review Board, but not be less than three (3), including a Chairperson. The Registrar may, in their sole discretion, provide reasonable compensation to any or all of the members of the Discipline Committee.*

M/S/C

3.1.2 Amendment to add Regulation 6.1 (f)

Council received for information a Report on Amendment to add Regulation 6.1 (f).

**11-19:** *That the following Regulation addition be approved.*

f) *Electronic Meeting Authorized*

*A meeting of the membership, Council or a Board may be conducted by means of electronic or other communication facilities.*

M/S/C

3.1.3 Public Reps on Council – ASTT Regulation Correction

Council received for information a Report on Public Representation on Council – ASTT Regulation Correction.

**11-20:** *That ASTT Regulation 8.1 (b) be amended by striking out the words ‘two (2)’ from the clause.*

M/S/C

**GOAL #2 – RIGHTS TO PRACTICE**

3.2.1 ASTTBC – APEGBC Joint Task Forces on PTech and EngL

Council received for information a Report on the ASTTBC – APEGBC Joint Task Forces on PTech and EngL. Keith Trulson reported on the EngL Joint Task Force and Bill MacPherson reported on the PTech Joint Task Force. APEGBC Director, Registrations Gillian Pichler and ASTTBC Manager, Technology Careers Jason Jung were thanked for their work on the two Joint Reports. Executive Director John Leech noted that the 2 Association Executives will meet on May 12, 2011 to move this forward.

**11-21:** *That the ASTTBC – APEGBC PTEch Task Force and the APEGBC – ASTTBC Limited License Task Force reports be received for information, FURTHER, that the reports be reviewed with the APEGBC Executive for their recommendation(s) as to actions to be taken by the two Councils.*

M/S/C

#### **GOAL #4 – PROFESSIONAL RECOGNITION**

##### **3.4.1 Underground Utility Locators' Certification Program Development**

Council received for information a Report on Underground Utility Locators' Certification Program Development. Manager, Technology Careers Jason Jung reported on the support from industry stakeholders to further develop a certification program in BC.

**11-22:** *That the ASTTBC Council approve in principal that staff continue with the BC Common Ground Alliance and other key stakeholders and regulators such as the BC Safety Authority as required in the development of a possible new ASTTBC technical specialist program intended to register and certify underground utility locator practitioners in BC.*

M/S/C

#### **GOAL #8 – GOVERNANCE AND MANAGEMENT**

##### **3.8.1 Institutes (and Divisions) Renewal**

Council received for information a Report on Institutes (and Divisions) Renewal and a Discussion Paper on Institutes and Divisions dated March 25, 2011. Executive Director John Leech noted that the 'Divisions' and their operations will be modified similar to Institutes.

**11-23:** *That Council receive for information the Discussion Paper on Institutes & Divisions, March 25, 2011 and ask the Executive Director to consult with active Institutes and prepare a final report for Council consideration.*

M/S/C

##### **3.8.2 ASTTBC Awards**

Council received for information a Report on ASTTBC Awards to be presented at the AGM & Professional Development Day on May 27<sup>th</sup>. Manager, Governance & Events Cindy Aitken reported that some of the TOP in Technology Awards will be presented at the local level this year.

**11-24:** *That the proposed ASTTBC Awards to be presented at the AGM on May 27, 2011 be approved as presented.*

M/S/C

4. **INFORMATION AGENDA**

**GOAL #8 – GOVERNANCE AND MANAGEMENT**

*4.8.1 February 2011 Financial Statement*

Council received for information a Report on the February 2011 Financial Statement and a copy of the Statement of Revenue and Expenses with a graph showing Revenue & Expenses Targets.

**11-25:** *That Council receive for information the February 2011 Statement of Revenue and Expenses.*

M/S/C

*4.8.2 2010 Audit for ASTTBC*

Council received for information a Report on the 2010 Audit for ASTTBC and a copy of the Audited Financial Statements dated December 31, 2010.

**11-26:** *That the ASTTBC Audited Financial Statements for 2010 be received for information.*

M/S/C

*4.8.3 Big Little Science Centre – ASTTBC Support*

Council received for information a Report on the Big Little Science Centre – ASTTBC Support.

**11-27:** *That Council take note of ASTTBC's financial support of \$5,000. to the Big Little Science Centre, bringing ASTTBC's total from 2007 to March 2011 to \$21,000.*

M/S/C

*4.8.4 Directors & Officers Insurance*

Council received for information a Report on Directors & Officers Insurance.

**11-28:** *That Council note that the Association has in place Directors & Officers liability insurance and ask the Executive Director to maintain the insurance and report to Council on any changes to the D & O insurance.*

M/S/C

6. **Other Business**

Executive Director John Leech reported that Doug Carter, Bill MacPherson and he attended the ASET AGM and the Launch of TPC in Alberta.

7. **Date of next Meeting:**

The next Council Meeting has been scheduled for Thursday, May 26, 2011 at the Sheraton Guildford Hotel, Surrey at 2:00 pm. We encourage your participation at the AGM on May 27<sup>th</sup> and ask that you REGISTER to attend online at: [www.asttbc.org/agm](http://www.asttbc.org/agm)

8. **Adjournment**

**11-29:**            *That the meeting adjourn at 5:40 pm.*

M/S/C

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Doug Carter, CTech  
President

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Dave Rutherford, AScT, BCLS, CLS  
Secretary-Treasurer