

**Minutes of a Meeting of the
COUNCIL of the
APPLIED SCIENCE TECHNOLOGISTS AND TECHNICIANS OF BC
May 22, 2008 – Coast Hotel & Convention Centre, Langley, B.C.**

Present:	Jim Blake, MBA, CA Dave Boswell, ASCT, RBD Doug Carter, CTech Martin Dunsmuir, ASCT Nancy Fowler, ASCT Darrin Heisler, ASCT Prakash Joshi, ASCT, EngL Ken Lee, ASCT	Bill MacPherson, ASCT John McNeill, CTech, CHRP John Meldrum, ASCT, RSD John Murphy Dave Rutherford, ASCT, BCLS, CLS Janet Scott, ASCT Keith Switzer, ASCT Graham Wickham, ASCT
Staff:	Cindy Aitken John Leech, ASCT, CAE John Shortreid, ASCT, CLS Bruce Stevens, ASCT	Manager, Events Executive Director & Registrar Associate Registrar Manager, Special Projects
Absent:	Keith Trulson, ASCT, EngL	
Guests:	Bill Baglot, GradTech Barry Cavanaugh, LLB (<i>partial</i>) Roy Clark, ASCT, CET Tim Duerden, GradTech Ed Leslie, CAE, PTech Margaret Li, PhD, PEng John Siggers, CET, PE	First Nations Technology Council ASET Executive Director ASET President First Nations Technology Council NBSCETT Executive Director APEGBC Vice President TechNova Past President

President Darrin Heisler called the meeting to order at 7:15 pm. Council participated in a round table introduction during the in-camera. President Heisler introduced APEGBC Vice President Margaret Li, PhD, PEng and thanked all guests for attending.

1. **Approval of Agenda**

The Agenda was approved as presented.

2. **Approval of Minutes**

The Minutes of February 21, 2008, April 3, 2008 (conference call) and April 9, 2008 (by email exchanges) were presented for approval.

08-18: *That the Minutes of Council of February 21, 2008 be approved as presented.*
M/S/C

08-19: *That the Minutes of Council of April 3, 2008 be approved as presented.*
M/S/C

08-20: *That the Minutes of Council of April 9, 2008 be approved as presented.*
M/S/C

The Council Minutes will be posted on the ASTTBC Website.

3. **ACTION AGENDA**

GOAL #1 – PROFESSIONAL LEGISLATION & REGULATION

3.1.1 ASTT Act Changes

Executive Director & Registrar John Leech gave a verbal report on the ASTT Act Changes and noted that a Report will be available for the September Council Meeting.

3.1.2 TILMA – ASET – ASTTBC Agreement – Signed March 2008

Council received for information a Report on the TILMA Memorandum between ASET and ASTTBC and a copy of the Mutual Recognition Agreement signed by both Association Presidents.

08-21: *That the ASET – ASTTBC Memorandum of Agreement on TILMA, signed March 15, 2008 at the ASET AGM, be received for information.*
M/S/C

3.1.3 NILMA Proposed Agreement

Council received for information a Report on the NILMA – Proposed Agreement between Professional Associations and a copy of the Statement on a National Interprovincial Labour Mobility Accord provided by the Member Associations of CCTT.

08-22: *That the proposed NILMA be endorsed in principle and that the President be authorized to sign this or a comparable agreement with the understanding that all ten professional associations will be signatories to the agreement.*
M/S/C

3.1.4 Licensing of House Inspectors

Council received for information (*in Addendum*) a Report on Licensing of House Inspectors.

08-23: *That ASTTBC communicate the following as it pertains to the BC Government's planned licensing of house inspectors:*

- 1) *ASTTBC is the professional regulatory body for applied science and engineering technologists, technicians and technical specialists;*
- 2) *ASTTBC has been certifying and registering house inspectors for over a decade;*

- 3) *ASTTBC has developed a comprehensive, sophisticated and well-regarded professional regulatory organization, including in house and property inspection;*
- 4) *ASTTBC believes the most appropriate manner by which to provide consumer confidence is through professional regulation;*
- 5) *ASTTBC agrees with the BC Government of the need to license and hold accountable house inspectors;*
- 6) *ASTTBC submits that professional regulation is founded on self-governance and peer review and that this model should be retained for house inspectors;*
- 7) *By far the vast majority of house inspectors are technicians, technologists and highly skilled trades and fit within the general mandate of ASTTBC;*
- 8) *ASTTBC is legislated to provide professional regulation and should be relied upon to provide the primary service for the licensing of house inspectors;*
- 9) *The Business Practices and Consumer Protection Authority (BPCPA) is one vehicle by which to grant a license. Another is the BC Safety Authority which has a great deal of experience dealing with certification and licensing in the 'technologies';*
- 10) *ASTTBC accepts that the most effective and practical way to grant a license is through a regulatory body such as the BPCPA or BCSA and that this licensing program be a cooperative effort with an Authority and ASTTBC, where ASTTBC governs and manages professional regulation and the Authority issues licenses. ASTTBC referenced a model in Manitoba where ASTTBC's sister association handles all professional regulatory functions and the Government issues a license;*
- 11) *ASTTBC seek the support of APEGBC, house inspector associations and others for the foregoing approach;*
- 12) *ASTTBC respectfully requests that the BC Government carefully consider the foregoing and embrace a licensing model which engages ASTTBC as a key partner in the delivery of professional self-governance within a new regulatory framework.*

M/S/C

GOAL #2 – RIGHTS TO PRACTICE

3.2.1 Guide to Professional Practice – Restrictions re: 'Professional Engineering'

Council received for information (*in Addendum*) a Report on the Guide to Professional Practice – Restrictions re: 'Professional Engineering' and a copy of the Proposed Addition to ASTTBC's Guides to Professional Practice for those Guides Referencing Practice in the broad field of 'Engineering' – Draft #4, May 16, 2008.

08-24: *That the 'Restrictions' Statement Draft #4, May 16, 2008 be approved and added into all approved ASTTBC Guides to Professional Engineering which relate to the broad field of 'Engineering'.*

Defeated

08-25: *That all approved ASTTBC Guides be amended to make specific reference to appropriate legislation governing restrictive practice, eg. the Engineers & Geoscientists Act.*

M/S/C

3.2.2 Guide to Professional Practice - Fire

Council received for information a Report on the Guide to Professional Practice – Fire Protection Engineering Technology Services for Building Projects, Draft #5, May 5, 2008 and a copy of the Guide to Professional Practice.

08-26: *That the Guide to Professional Practice in Fire Protection Engineering Technology Services for Building Projects, Draft #5, May 5, 2008 be approved in principle and for comment by members and other stakeholders.*

M/S/C

3.2.3 Guide to Professional Practice – Architectural Technology – Building Design Services, Draft #5, May 5, 2008

Council received for information (*in Addendum*) a Report on the Guide to Professional Practice – Architectural Technology – Building Design Services, Draft #5, May 5, 2008 and a copy of the Guide to Professional Practice.

08-27: *That the Guide to Professional Practice in Architectural Technology – Building Design, Draft #5, May 5, 2008 be approved in principle and for comment by members and other stakeholders.*

M/S/C

GOAL #3 – PROFESSIONAL STANDARDS

3.3.1 Transfer of FMRB from ASTTBC to ABCFP – Decision re: ASTTBC’s Investment

Council received for information (*in Addendum*) a Report on the Transfer of FMRB from ASTTBC to ABCFP – Decision re: ASTTBC’s Investment and a copy of the ASTTBC and ABCFP Partnering Opportunity Forest Measurements Certification Statement of Principles – Negotiating Framework, May 4, 2007. Council also received a copy of Umbrella Statements regarding the Scope of Practice, Rights, Responsibilities and Privileges of potential ABCFP CFMS Associate Members.

08-28: *That ASTTBC remains committed to transferring FMRB from ASTTBC to ABCFP with the following understandings:*

- a) *ASTTBC has developed a comprehensive certification program for forest measurements specialists;*
- b) *There is value in the investment made by ASTTBC in creating FMRB;*
- c) *ASTTBC should be appropriately compensated for its investment;*
FURTHER, that, as ABCFP has signaled financial difficulties and hence a reluctance to compensate ASTTBC, that the Officers of ASTTBC seek a meeting with the ABCFP Executive to discuss the transfer of FMRB and other topics of interest.

M/S/C

3.3.2 Board of Examiners Policy Change re: Interviews

Council received for information a Report on the Interview Process inclusion under the Board of Examiners Policy 4.4 Special Consideration and a copy of the Special Consideration. Associate Registrar John Shortreid gave a brief overview of the policy changes.

08-29: *That the revised Board of Examiners Policy Section 4.4 (Special Consideration) to include the Interview Process be approved.*

M/S/C

3.3.3 Property Inspection Certification Policy

Council received for information a Report on the Property Inspection Certification Policy Revamp and a copy of the Certification Policy dated May 22, 2008. Associate Registrar John Shortreid gave some background info on the revamp.

08-30: *That the Property Inspection Certification Policy be approved.*

M/S/C

3.3.4 Official Marks and Trade Marks

Council received for information a Report on the Status of Active Official Marks and Trade Marks and a copy of a Comparison of Trade Marks and Official Marks. Council also received from Ann Carlsen & Company the status of ASTTBC pending Canadian Trade Mark Applications, registered Trade Marks and Official Marks. Associate Registrar John Shortreid answered questions regarding ASTTBC Trade Marks.

08-31: *That Council receive the documents on the Status of Active Official Marks and Trade Marks for information.*

M/S/C

3.3.5 Errors & Omissions – Change of Carrier

Council received for information a Report on the Change of ASTTBC E&O/CGL Insurance Carrier and a copy of the Policy dated May 1, 2008 to May 1, 2009 . Council also received a copy of the Rating Matrix 2008-2009 – For New Members.

08-32: *That the Report, with attachments, on the change of carrier (ENCON to CATLIN) for the member E&O/CGL Insurance Plan, be received for information and that the decision to change insurance carrier be endorsed.*

M/S/C

3.3.6 CSO Panel Appointment

Council received for information a Report on the Construction Safety Certification Panel Appointments and (*in Addendum*) an additional Appointment to the Panel.

08-33: *That the appointments of Heather Davies (Safety Manager for Kinetic Construction in Victoria); Robert Miller (Program Head, Occupational Health and Safety at BCIT); and Jim Hopkins (Manager, Safety/Security/Environment at BC Rapid Transit/SkyTrain) to the Construction Safety Certification Panel be approved.*

M/S/C

GOAL #5 – MEMBER SERVICES

3.5.1 BDIBC Re-constituted – Appointment of Committee

Executive Director & Registrar John Leech gave a verbal report on the re-constitution of BDIBC and asked for volunteers to serve on the Council Committee of BDIBC.

08-34: *That Bill MacPherson AScT and Doug Carter, CTech be appointed as the Council Committee to oversee the Building Designers Institute of BC. FURTHER, that the Committee be encouraged to add to its numbers, members of ASTTBC and others who have an interest in advancing the professional recognition of ASTTBC members practicing in building design.*

M/S/C

GOAL #6 – TECHNOLOGY EDUCATION AND CAREERS

3.6.1 Technology Education and Careers Council

Council received for information a Report on the Technology Education and Careers Council (TECC), a list of TECC Board Members and the TECC Council Terms of Reference.

08-35: *That the formation of the Technology Education and Careers Council be fully endorsed and supported. The Executive Director is requested to report to Council at appropriate intervals.*

M/S/C

3.6.2 First Nations Technology Council (FNTC)

Council received for information a Report on the First Nations Technology Council and a copy of the First Nations Council Terms of Reference.

08-36: *That the First Nations Technology Council be formed with a general mandate to provide leadership, guidance and direction for technology education and careers for First Nations peoples. FURTHER, that the first members of this Council will be as follows, with additional appointments to be made by the Executive Director:*

*Cliff Shackelly, AScT
Kristopher Peters, GradTech
Regan Lavallee, Student*

*Shauna Francis, GradTech
Tim Duerden, GradTech
William Baglot, GradTech*

M/S/C

GOAL #7 – PUBLIC POLICY

3.7.1 TechGREEN – ASTTBC's Sustainability

Council received for information a Report on TechGREEN – An ASTTBC Sustainability Initiative and a copy of the Initiative and Statement of Vision.

08-37: *That ASTTBC initiate the 'TechGREEN' program with a soft launch to occur at AGM 2008. The Executive Director will determine programming and resources for TechGREEN and report to Council at appropriate intervals.*

M/S/C

GOAL #8 – GOVERNANCE AND MANAGEMENT

3.8.1 Audited Financial Statements 2007 (separate cover)

Council received for information a Report on the 2007 Audit and a copy of the ASTTBC Audited Financial Statements, Statement of Operations and FEAT Audited Financial Statements dated December 31, 2007 (separate from Agenda).

08-38: *That the ASTTBC Audited Financial Statements and Statement of Operations for 2007 be received for information.*

M/S/C

08-39: *That the FEAT Audited Financial Statements for 2007 be received for information.*

M/S/C

3.8.2 Financial Report – March 2008

Council received for information a Report on the March 2008 Financial Statement and a Condensed Statement of Revenue and Expenses (unaudited) for 3 months ending March 31, 2008 and a graph of Revenue & Expenses to March 31, 2008. Secretary Treasurer Bill MacPherson reported that he and John Leech met with the Auditor and all is in order.

08-40: *That Council receive for information the March 2008 Statement of Revenue and Expenses.*

M/S/C

4. **INFORMATION AGENDA**

5. **Reports**

5.1 President's Report

Council received for information the President's Report to Council dated March 2008 – May 2008. President Darrin Heisler gave a verbal report on the meetings he has attended and the activities in which he has been involved over the last few months.

08-41: *That the President's Report be received for information.*

M/S/C

5.2 Executive Director's Report

Council received for information the Executive Director's Report (#55) covering the period from February 1st – April 30, 2008. John Leech updated Council on new issues and items of interest.

The Executive Director's Report will be posted on the ASTTBC Website.

08-42: *That the Executive Director's Report (#55) dated May 22, 2008 be received for information.*

M/S/C

5.3 Registrar's Report

Council received for information the Registrar's Report dated May 22, 2008 including Membership Statistics, Totals for Technical Specialist Groups and Demographic Graphs and Reports. Associate Registrar John Shortreid noted that membership is up and requests for applications is also up.

The Registrar's Report will be posted on the ASTTBC Website.

08-43: *That the Registrar's Report dated May 22, 2008 be received for information.*

M/S/C

5.4 CCTT

5.4.1 CCTT Director's Report

CCTT Representative Martin Dunsmuir gave a verbal report on CCTT issues and items of interest. Martin reported that he has participated in a number of Conference Calls and will be attending the meeting in Halifax.

08-44: *That the CCTT Representative's verbal Report be received for information.*

M/S/C

5.5 Governance

5.5.1 Council Evaluation Form – February 21, 2008

Council received for information the Council Evaluation results from the February 21, 2008 meeting. Generally good comments on the meeting.

6. **Other Business**

a) Ken Lee's last Council Meeting

President Darrin Heisler reported that this was Ken Lee's last meeting of Council. President Heisler thanked Ken for his time and commitment over the many years.

b) Greetings from TechNova Past President – John Siggers, CET, PE

John Siggers thanked Council for the invitation to attend the Council Meeting & AGM. John noted that the ASTTBC Council is very organized and he also reported that he is moving to BC and will be the Chief Boiler Inspector for BC Safety Authority.

c) Greeting from ASET President – Roy Clark, AScT, CET

Roy Clark thanked Council for the invitation to participate and looks forward to attending our AGM the next day.

d) Greetings from APEGBC Vice President – Margaret Li, PhD, PEng

Margaret Li reported on APEGBC's view of the ASTTBC Guides to Professional Practice and noted that she was very impressed with the hard work of Council and John Leech.

e) Greeting from Manager, Special Projects – Bruce Stevens, AScT

Bruce Stevens updated Council on his meetings and activities in Kelowna.

f) Greetings from the First Nations Technology Council – Bill Baglot, GradTech and Tim Duerden, GradTech

Bill Baglot thanked Council for the opportunity to attend the meeting and looks forward to working with everyone. Tim Duerden thanked Council and noted that this has given him a better insight of the workings of ASTTBC.

7. **Date of 2008 Meetings:**

The next **Council Meeting** is scheduled for **September 25th, 2008** at 3:00 pm at the Sheraton Guildford Hotel (Tynehead 3 – 2nd Floor).

SAVE THE DATE... the ASTTBC ***Awards & Recognition Celebration*** is scheduled for Saturday, October 25th at the Westin Bayshore Vancouver. You and your spouse/guest are invited as our guest. *Help us celebrate 50 Years of making a difference!*

8. **Adjournment**

08-45: *That the meeting adjourn at 9:00 pm*

M/S/C

Darrin Heisler, AScT
President

Bill MacPherson, AScT
Secretary-Treasurer